



Halifax Community College Annual Campus and Safety Report

2024-2025

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The College's annual Campus Safety and Security Report is available in hard copy in the HCC Police Department and is accessible online at:

https://www.halifaxcc.edu/Depts/Security/



#### **Contact Information**

Halifax Community College Police Department Building 400 100 College Dr. Weldon, NC 27890 (252) 538-4317

HCC President, Dr. Patrena Elliott: (252) 536-6399

HCC Chief of Police, Chief Emmett Smith: (252) 538-4317

Vice President of Academic and Student Affairs, Dr. Levy Brown: (252) 536-6386

Vice President of Workforce Development and Operations,

Dr. Sinclair Nicholson: (252) 536-7281

Weldon Police Department: (252) 536-3136 Weldon Fire Department: (252) 536-4293

Halifax County Sherriff's Office: (252) 583-8201

# Message from HCC Administration

At Halifax Community College (HCC), the safety and security of our students, staff, faculty, and visitors is a matter of the highest priority. HCC Police Department, with the support and cooperation of all college departments, strives to keep the campus safe and secure. Police Officers are vital components of campus safety; however, a truly safe campus is achieved only through the collaborative effort of all Halifax Community College members. Our goal is for safety to be part of the educational process. Students are encouraged to make responsible decisions in and out of the classroom as well as on and off campus. It takes the efforts of the entire college community working together to ensure maximum protection of people and property.

This publication is part of our effort to ensure your safety. Please read it and use the information to help foster a safer environment on campus. If any information in this report is believed to be inaccurate, or if any information has been omitted, please contact the Chief of Police. The College's annual security report is available online at halifaxcc.edu at the bottom of the webpage and in the HCC Police Department.

Our institution is committed to providing a safe campus for our students. If you have any questions, concerns, or complaints, please reach out to us.

Good luck, congratulations, and thank you for choosing Halifax Community College.

#### **Clery Act**

In 1998, the Campus Security Act was amended and renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The Act requires Halifax Community College to prepare and distribute an annual report to all current faculty, staff, and students. This annual report sets forth HCC policies on crime prevention issues and provides statistics on certain violent crimes that have occurred on campus and were reported to Campus Security Authorities, local law enforcement agencies, or the Campus Police Department. These crimes include:

- 1. Murder
- 2. Sex Offenses
- 3. Robbery
- 4. Aggravated assault
- 5. Burglary
- 6. Motor vehicle thefts

- 7. Non-negligent manslaughter and negligent manslaughter
- 8. Arson
- 9. Liquor law violations, drug-related violations, and weapons possession
- 10. Hate crimes associated with the items reported under the categories listed in 18 above, larceny, theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and other crimes involving bodily injury to any person in which the victim is intentionally selected because of actual or perceived:
  - Race
  - Gender
  - Religion
  - National origin
  - Sexual orientation
  - Gender identity
  - Ethnicity
  - Disability of the victim
- 11. Domestic violence
- 12. Dating violence
- 13. Stalking

A major requirement for the Clery *Act* compliance is to disclose policy statements in our annual security report. [34 CFR 668.46(b)] These requirements are addressed in the College Procedure Manual and in the Student Handbook as appropriate. Included in this publication are procedures regarding:

- Campus law enforcement authority.
- Reporting crimes and emergencies.

- Crime prevention and education.
- Campus access and security.
- Alcohol and controlled substances.
- Preventing and responding to sexual assault, dating violence, domestic violence, rape, acquaintance rape, stalking; and registered sex offender information.
- Emergency procedures; and
- Traffic rules and regulations

# **Campus Law Enforcement Authority**

HCC Campus Police have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving College rules and regulations are committed by a college student, Campus Police may also refer the individual to the Division of Academic and Student Affairs for possible disciplinary action.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with investigators from HCC and the city police are deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony, and misdemeanor, are conducted by the North Carolina 6th District Court in session at the Halifax County Courthouse.

Campus Police personnel work closely with local, state, and federal police agencies and have direct radio communication with the Weldon Police Department and Halifax County Sheriff's Office on the County Emergency Services network. The HCC Police Department is also a part of the Halifax County 911 Emergency System.

The HCC Police Department has access to a National Law Enforcement Telecommunications Network by written service agreements with Halifax County Communications (a governmental agency under the control of Halifax County Office of Emergency Services), and Halifax County Sheriff's Office. Through this system, police personnel can access the National Crime Information Computer system.

The HCC Police Department also has access to CJLEADS (Criminal Justice Law Enforcement Automated Data Services), NCAOC (North Carolina Administrative Office of the Courts), and. These computer database systems are used for driver/vehicle and licensing information, state and local criminal record information, and other state and local law enforcement information.

NC General Statutes define the jurisdictional boundaries of the HCC Campus Police enforcement authority to include College-owned or leased property including college facilities and any roads adjacent to or running through the college-owned or leased property. These properties are patrolled jointly by HCC Police, Sheriff's Office, or Weldon Police Department. The HCC Police Department maintains a close working relationship with the Weldon Police Department. The HCC Police Department meets with the leaders of local law enforcement agencies on both a formal and informal basis. The officers of the HCC Police Department, Weldon Police Department, and the Halifax County Sheriff's Office communicate regularly on the scene of incidents that occur in and around the campus and non- campus areas. Halifax Community College Police officers work closely with the investigative staff of Weldon Police Department and Halifax County Sheriff's Office when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary. If assistance is required

from the local law enforcement agencies or fire department, HCC Police Officers will contact the appropriate unit. There are written memorandums of understanding between HCC Police Department and local law enforcement agencies.

Halifax Community College does not operate any campus student organizational facilities. HCC Police Department members do not provide law enforcement services to activities off-campus, as they are not within the jurisdiction of Campus Police authority. The Student Activities Coordinator oversees recognized clubs and club activities. All students participating in club activities are subject to the student code of conduct, regardless of venue.

## **Reporting Crimes and Emergencies**

Community members, students, faculty, staff, and guests, both victims, and witnesses, are encouraged to report all crimes and public safety related incidents to the HCC Police Department in a timely manner. Crimes should be reported to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Any suspicious activity or person seen in the parking lots, or loitering around vehicles, or inside buildings, should be reported to the Halifax Community College Police Department.

## **Campus Security Authorities**

In addition to previously stated resources, a crime may be reported to the following authorities:

- Director of Counseling Services: 252-536-7207 300 Building Rm-323
- Vice-President for Academics and Student Affairs: 252-536-6386 300 Building Rm-322
- Director of Human Resources: 252-536-7242 Phillip Taylor Complex Rm-101A
- Student Activities Coordinator: 252-536-7203 300 Building Rm-308
- Halifax Early College High School Principal: 252-536-5463
- Halifax Early College High School Counselor: 252-536-5467
- Northampton Early College High School Principal: 252-585-2705
- Northampton Early College High School Counselor: 252-585-2702
- Roanoke Valley Early College High School Principal: 252-536-6394
- Roanoke Valley Early College High School Counselor: 252-536-6382

#### **Title IX Reporting**

Under Title IX of the Education Amendments Act of 1972, federally funded schools must ensure that students of all ages are not denied or limited in their ability to participate in or benefit from the school's educational programs or activities on the basis of sex. If a student wishes to report sexual misconduct, without involving the police, they may do so under Title IX.

To report sexual harassment or violence under Title IX:

#### Title IX Coordinators:

- 1) VP of Academic/Student Services 300 Building, Room 322 (For Students) <a href="mailto:lbrown361@halifaxcc.edu">lbrown361@halifaxcc.edu</a> 252-536-6386
- 2) Director of Human Resources (For Faculty and Staff) Phillip Taylor Complex, Administrative Suite 101A <u>Scredle734@Halifaxcc.edu</u> 252-536-7242

Campus "Professional Counselors," when acting as such, are not considered a Campus Security Authority, and are not required to report crimes for inclusion into the annual disclosure of crime statistics. If they deem it appropriate, counselors will inform persons of the procedures to report crimes on a voluntary basis to any of the Campus Security Authorities listed above, for inclusion into the annual crime statistics. Counseling Services staff may inform students of the procedures to report the crime to the HCC Police Department on a voluntary basis when it is in the best interest of the student.

Professional counselors are defined as "An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification."

## **Security Incident Reports and Log**

Campus Police Officers are trained to observe and report. Upon receipt of a call, Campus Police Officers are dispatched immediately to the site of the complaint to render assistance, write an incident report, take statements from witnesses, and conduct follow-up inquiries as required. HCC Police Officers will investigate a report when it is deemed appropriate.

All HCC Police incident reports are forwarded to the HCC Chief of Police.

The monthly report is issued to the College President, each Vice President, and the Director of Counseling and Career Services for review.

A Campus Security Incident Log is maintained by and is available in the HCC Police Department. The College makes the incident log for the most recent 60-day period open to public inspection during normal business hours. The College makes any portion of the log older than 60 days available within two business days of a request for public inspection.

Police reports are public records under State law; therefore, the HCC Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to Campus Security Authorities or to the Counseling Services Department as identified above. Confidential reports of crime may also be made to Crime Stoppers at <a href="https://halifaxcountycrimestoppers.org/">https://halifaxcountycrimestoppers.org/</a>.

## **Issuing Timely Warnings**

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Campus Police, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through HCC Alert texts, phone calls, e-mails, and social media to students, faculty, and staff and via public address messages.

Depending on the circumstances of the crime, especially in all situations that could pose an immediate threat to the college community and individuals, the Office of HCC Police Department may also post a notice on the campus wide TV monitors as well as the College website: halifaxcc.edu, providing the college community with more immediate notification.

Anyone with information warranting a timely warning should contact the HCC Police Department office, by phone (252) 538-4317 or in person at the HCC Police Department office, Room 406 in the 400 Building.

#### **Crime Prevention and Education**

You are the key to your personal safety and the safety of others. By following the precautions listed below, you can substantially decrease your chances of becoming a crime statistic.

- BE AWARE and recognize your vulnerability.
- REPORT all suspicious persons, vehicles, and activities to the Office of HCC Police Department.
- PROTECT your personal property. Keep your car locked at all times. Never leave valuables where they can be seen in your vehicle; lock them in your

- trunk. Do not leave any personal property lying around such as books, book bags, purses, and electronic devices.
- DO NOT walk alone at night. Officers are available to escort students, staff, faculty, and visitors to and from any building and parking lot on campus. If assistance is not requested, we suggest walking with a friend rather than alone.
- KNOW the location of Emergency Call Boxes, which are in most parking lots and at the tennis courts.
- PARTICIPATE fully in the "HCC Regroup Mobile Alert" warning system by
  maintaining current e-mail, text, and phone contact numbers (all college email accounts are automatically enrolled). The alert system is capable of
  delivering messages to web, e-mail, voice, and
  text messaging.

#### **Security Awareness and Crime Prevention Programs for Students and Employees**

During new student orientations, new employee orientations, convocation, annual safety and health fairs, and "college success classes," participants are informed of services offered by Campus Police and other departments. Presentations outline ways to maintain personal safety.

Periodically, the HCC Campus Police Department and other College organizations and departments, provide crime prevention awareness sessions on sexual assault, domestic violence, dating violence, and stalking, as well as educational sessions on personal safety. Many of these topics are also covered at the annual safety fair. A common theme of all security awareness and crime prevention programs is to encourage

students and employees to be aware of their responsibility for their own security and the security of others.

College Procedure Manual safety and security procedures and the Emergency Response Plan as well as other safety plans are located on the college's internal website for all employees to access. A summary of changes is issued to all employees at each update.

Safety and security policies for students are published in the Catalog and Student Handbook. A copy is located on the college website and may contain updates released after printed copies are published.

The Annual Safety and Security Report is made available to all students and Employees via email and website. The Chief of the Halifax Community College Police Department publishes, when appropriate, serious incident reports through notification messages which are disseminated using bulletin boards, flyers, Website, social media, email, text, voice, and other announcement forms. The purpose of this notification is to aid in the prevention of similar occurrences.

## **Security Cameras on Campus**

HCC employs security cameras in many internal and external locations on campus. The cameras operate continuously, capturing activity around the campus. Images are randomly monitored by Campus Police officers and administrators and may be reviewed for evidentiary purposes for a limited time after being digitally recorded.

#### **Suicide Prevention**

Crisis counseling and referrals are available through the Counseling Services Department. For community assistance, contact Trillium: 1-888-302-0738. The National Suicide Prevention Lifeline is now: 988 Suicide and Crisis Lifeline.

## **Campus Access and Security**

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all College facilities is by key, if issued, or by admittance via the HCC Police Department staff. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities. There will be no access to Halifax Community College buildings during the hours of 11:00 p.m. to 7:00 a.m.

The HCC Police Department may be reached after normal business hours and on weekends by calling 252-538-4317. Access is governed by the following procedures:

 Campus: Prior arrangements must be made and approved by the Chief of HCC Police Department. The HCC Police Officer must be notified upon

- arrival on campus by utilizing the phone located at the front entrance of the Phillip Taylor Complex Building or personal cell phone.
- Students desiring access to any academic facility must be accompanied by a staff member, preferably from that department.
- Two people must be present at all times when using a facility such as a shop, fitness center, or laboratory where potential for injury exists.
- Some facilities may have individual hours, which may vary at different times of the year. Examples are the Fitness Center, the Library, and the Open Computer Lab. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. HCC Police and the Maintenance department routinely examine security issues such as landscaping, locks, alarms, lighting, and communications. Any employee can report facility concerns using the work order system accessible via Self-Service, which can be launched from the home page of the HCC website. Anyone can report concerns to the Office of HCC Police Department at any time by calling 252-538-4317.

## Identity Checks, Trespassing, Disruption, and Endangerment

All employees, including HCC Police Officers, are empowered to stop and identify any person on campus. Anyone on campus should be prepared to show campus or other identification at all times. Any individual who disrupts the educational process, endangers someone else, or fails to identify themselves shall be asked or directed to leave the campus. If a person refuses to leave, student disciplinary action under the

handbook and/or a second-degree trespass warning will be administered, and failure to comply will result in trespass charges being filed.

## **Children on Campus**

Children are not allowed in classrooms, laboratories, or offices without permission from a college Vice President or the President. Children are also not to be left unattended in vehicles at any time. Students bringing minors to class will be asked to leave and will be immediately referred to the Halifax Community College Police Department. Children visiting the Dental Hygiene Clinic will be exempt if their reason for being there is dental care.

#### **Weapons on Campus**

It is against the laws of the State of North Carolina for weapons to be possessed on any property owned, leased, or occupied by any North Carolina educational institution, except as defined in the limited exception in North Carolina General Statute 14-269.2(k). This includes handguns, shotguns, rifles, BB guns, air rifles, Tasers, bows, swords, knives, etc., but is not limited to these items. If you have any questions relating to weapons on campus, contact the HCC Police Department at 252-538-4317.

#### **Alcohol and Controlled Substances**

Promoting a drug and alcohol-free environment is everyone's responsibility.

HCC supports and is committed to maintaining such an environment for all employees and students. The HCC campus has been designated "drug free." In compliance with the

Federal Drug-Free Workplace and Drug-Free Schools and Communities Act of 1988 (Public Law 101-690), it is the policy of this college that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the workplace, on college premises, or as part of any college-sponsored activities. Any employee or student violating this policy will be subject to disciplinary action as outlined in the Student Handbook and/or the College Procedure Manual procedures 510.08 and 510.09, up to and including termination or expulsion and referral for prosecution. The specifics of this policy as outlined in the Student Handbook are as follows:

- 1. The term "controlled substance" means any drug listed in 21 Part 1308 and other federal regulations, as well as those listed in Article V, Chapter 90 of North Carolina General Statutes. Generally, these are drugs, which have a high potential for abuse. Such drugs include, but are not limited to, Heroin, Marijuana, Cocaine, PCP, and "Crack." They also include "legal drugs" which are not prescribed by a licensed physician. The term alcoholic beverage includes beer, wine, whiskey, and any other beverage listed in Chapter 18B of the Statutes of North Carolina. Controlled substance laws are strictly enforced by HCC Police Officers.
- 2. Halifax Community College does not differentiate between unlawful users, pushers, or sellers of drugs or alcohol. Any student who possesses, uses, sells, gives, or in any way transfers a controlled substance, or alcoholic beverage, to another person, or manufactures a controlled substance while on college premises or as part of any college sponsored, will be subject to disciplinary action under the student code of conduct up to and including expulsion and

- referral for prosecution, fines and imprisonment. Alternatively, the College may require the student to finish successfully a drug abuse program sponsored by an approved private or governmental institution as a precondition for continued enrollment at the College.
- 3. Organizations or groups violating alcohol/substance policies laws also may be subject to sanctions by the College.
- 4. Each student is required to inform the College in writing within five days after he or she is convicted for violation of any federal, state, or local criminal drugor alcoholic beverage control statute where such violation occurred on college premises or as part of any college-sponsored activity. A conviction means a finding of guilt (including a plea of nolo contendere) or the imposition of a sentence by a judge or jury in any federal or state court.
- 5. Convictions of employees working under federal grants, for violating drug laws in the workplace, on college premises, or as part of any college-sponsored activity, shall be reported to the appropriate federal agency. Human Resources must notify the U.S. government agency with which the grant was made, within 10 days after receiving notice from the employee or otherwise receives actual notice of a violation of a criminal drug statute occurring in the workplace. The College shall take appropriate disciplinary action within 30 calendar days from receipt of notice. As a condition of further employment on any federal government grant, the law requires all employees to abide by this policy. This would include any work-study or student employed part-time under a federal grant. The College Procedure Manual for employees ARPM 510.08 states: "Halifax Community College prohibits controlled substances from college

- classrooms, activities, functions, and events on or off the school grounds. The college specifically prohibits using, possessing, transmitting, or being under the influence of any narcotic or hallucinogenic drug, alcohol, amphetamine, barbiturate, marijuana, or other intoxicant. Use of a drug authorized by a medical prescription from a registered physician shall not be considered a violation of this policy."
- 6. Information on applicable state sanctions associated within the use of both illicit drugs and alcohol is available from Campus Police. Violations of North Carolina Controlled Substance Laws under General Statutes 90-95 carry a maximum of up to 35 years in prison and/or fines. A description of health risks associated with the use of illicit drugs and alcohol is included.

## Drug use and abuse at the workplace

Drug abuse and use at the workplace are subjects of immediate concern in our society. These problems are extremely complex and ones for which there are no easy solutions. From a safety perspective, the users of drugs may impair the wellbeing of all employees, the public at large, and result in damage to college property. Therefore, it is a policy of this college that the unlawful manufacture, distribution, possession, or use of a controlled substance in the college's workplace is prohibited. Any employees violating this policy will be subject to disciplinary action up to and including termination. The specifics of this policy are as follows:

• Halifax Community College does not differentiate between drug users and pushers or sellers. Any employee who gives or in any way transfers a

- controlled substance to another person or sells, manufactures, or uses a controlled substance while on the job or on college premises will be subject to disciplinary action up to and including termination.
- The term "controlled substance" means any drug listed in 21 U.S.C. Subsection 812 and other federal regulations. Generally, these drugs have a high potential for abuse. Such drugs include, but are not limited to Heroin, Marijuana, Cocaine, PCP, and "Crack." They also include "legal drugs" which are not prescribed by a licensed physician.
- Each employee is required by law to inform the college within five days
  after they are convicted for violation of any federal or state criminal drug
  statute where such violation occurred on the college's premises. A
  conviction means a finding of guilt (including a plea of nolo contendere) or
  the imposition of a sentence by a judge or jury in any federal or state
  court.
- For anyone employed on any federal government grant, the personnel
  office at Halifax Community College must notify the U.S. government
  agency with which the grant was made within ten days after receiving
  notice from the employee or otherwise receives actual notice of such a
  conviction.
- If an employee is convicted of violating any criminal drug statute while on the workplace, they will be subject to disciplinary action up to and including termination. Alternatively, the college may require the employee to successfully finish a drug abuse program sponsored by an

- approved private or governmental institution as a precondition for continued employment.
- As a condition of further employment on any federal government grant, the law requires all employees to abide by this policy.

# Information on Applicable Sanctions and Risks Associated with the Use of Both Illicit Drugs and Alcohol

| Schedule                         | Substance/Quantity                       | Penalty  | Substance/Quantity                             | Penalty  |  |
|----------------------------------|--|--|--|--|--|
| II                               | Cocaine Cocaine                          | First Offense: Not less than   | Cocaine Cocaine                                | First Offense: Not less than 10  |  |
| 11                               | 500-4999 grams                           | 5  | 5 kilograms or more                            | vrs. In addition, not more than life.  |  |
| II                               | mixturCocaine Base                       | Yrs. and not more than 40 yrs.   | Cocaine Basemixtur                             | If death or serious bodily injury, not   |  |
|                                  | 28-279 grams mixture                     | If death or serious bodily   | 280 grams or more mixture                      | less than 20 yrs. or more than life.   |  |
| IV                               | Fentanyl                                 | injury, not less than 20 yrs. or<br>more than life. Fine of not  | Fentanyl                                       | Fine of not more than \$10 million if<br>an individual, \$50 million if not an |  |
|                                  | 40-399 grams mixture                     | more than \$5 million if an  | 400 grams or more mixture                      | individual, \$50 million ii not an   |  |
| 1                                | Fentanyl Analogue 10-99<br>grams mixture | individual, \$25 million if not  | Fentanyl Analogue<br>100 grams or more mixture |  |  |
| T                                | Heroin                                   | an individual.   | Heroin   | Second Offense: Not less than  |  |
| 1                                | 100-999 grams mixture                    |  | 1 kilogram or more mixture                     | 20 yrs., and not more than life. If  |  |
| I                                | LSD                                      | Second Offense: Not less   | LSD  | death or serious bodily injury, life   |  |
|                                  | 1-9 grams mixture                        | than 10 yrs. and not more  | 10 grams or more mixture                       | imprisonment. Fine of not more   |  |
| II                               | Methamphetamine                          | than life. If death or serious   | Methamphetamine                                | than   |  |
|                                  | 5-49 grams pure or 50-                   | bodily injury, life<br>imprisonment. Fine of not   | 50 grams or more pure or                       | \$20 million if an individual,<br>\$75 million if not an                       |  |
|                                  | 499 grams mixture                        | more than \$8 million if an  | 500 grams or more<br>mixture                   | individual.  |  |
|                                  |  | individual, \$50 million if not  | mature   |  |  |
|                                  |  | an individual.   |  | 2 or More Prior Offenses:  |  |
|                                  |  |  |  | Life imprisonment. Fine of not   |  |
|                                  |  |  |  | more than  |  |
|                                  |  |  |  | \$20 million if an individual,   |  |
|                                  |  |  |  | \$75 million if not an individual.   |  |
| II                               | PCP<br>10-99 grams pure or               |  | PCP<br>100 grams or more pure                  | ilidividuai.   |  |
|                                  | 10-99 grains pure or<br>100-             |  | or 1 kilogram or more                          |  |  |
|                                  | 999 grams mixture                        |  | mixture  |  |  |
|                                  | ,,,,                                     |  |  |  |  |
|                                  |  |  |  |  |  |
|                                  |  |  |  |  |  |
|                                  |  |  |  |  |  |
| Substance/                       | Quantity                                 | Penalty  |  |  |  |
|                                  |  |  |  |  |  |
|                                  | of Other Schedule I & II                 |  |  | odily injury, not less than 20 yrs. or   |  |
| Substances                       |  | more than Life. Fine \$1 million   | ı if an individual, \$5 million i              | f not an individual.   |  |
|                                  | oduct Containing                         |  |  |  |  |
| Gamma                            |  |  |  | s bodily injury, life imprisonment.  |  |
| Flunitrazepar                    |  | Fine \$2 million if an individua   | l, \$10 million if not an individ              | lual.  |  |
| IV)Hydroxyb<br>1 Gram            | utyric Acid                              |  |  |  |  |
|                                  | of Other Schedule III Drugs              | First Offense: Not more than   | 10 yrs. If death or serious bo                 | odily injury, not more than 15 yrs.  |  |
| iniy minount                     | of other benedure III Druge              | First Offense: Not more than 10 yrs. If death or serious bodily injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. |  |  |  |
|                                  |  |  |  |  |  |
|                                  |  | Second Offense: Not more th  | nan 20 vrs. If death or serious                | s injury, not more than 30 yrs. Fine   |  |
|                                  |  | not more than \$1 million if an  |  |  |  |
|                                  | of All Other Schedule                    | First Offense: Not more than   |  | 250,000 if an individual, \$1 million  |  |
| IV Drugs (other than one gram or |  | if not an Individual.  |  |  |  |
| more of Flun                     | itrazepam)                               | Second Offense: Not more th  | an 10 yrs. Fine not more than                  | n \$500,000 if an individual, \$2  |  |
|                                  |  | million if other than an individ   |  | 7,1  |  |
|                                  |  | First Offense: Not more tha  | n 1 vr. Fine not more than \$1                 | 00,000 if an individual, \$250,000   |  |
| Any Amount                       | of All Schedule V Drugs                  | if not an Individual.  | 1 j inc not more than wi                       | ου,ουο π απ παινιαααι, φ200,000  |  |
| , <b>uni</b>                     |  |  |  |  |  |
|                                  |  | Coond Offer as Nat   | an Arma Eina-ata-a-                            | con one if an individual description   |  |
|                                  |  | if not an individual.  | ian 4 yrs. rine not more than                  | \$200,000 if an individual, \$500,000  |  |
|                                  |  | n not an maividual.  |  |  |  |

| TYPES OF ALCOHOL   | HEALTH RISKS   | TO POSSESS, ATTEMPT TO<br>PURCHASE OR PURCHASE;<br>TO SELL OR GIVE Malt<br>Beverages, Unfortified Wine,<br>Fortified Wine, Spirituous<br>Liquor or Mixed Beverages to<br>Anyone Under Twenty-one (21)<br>Years Old:   | AIDER AND ABETTOR:   |
|--|--|---|--|
| Malt Beverage is beer, ½2 of 1% to 6% alcohol Unfortified Wine is wine not more than 17% alcohol Fortified Wine is wine not more than 24% alcohol Spirituous Liquor is distilled spirits or ethyl alcohol, including spirits of wine, whiskey, rum, brandy gin, etc. Mixed Beverage is a drink composed in whole or part of spirituous liquor and served at restaurants, hotels, and private clubs licensed by the state | Psychologically and physically addictive; respiratory depression; depression of the immune system; increased risk of heart disease, cancer, accidents, hypertension; brain damage; damage to unborn fetus; impotence at high degree levels | Maximum Penalty: Imprisonment for a term not exceeding two (2) years or a fine, or both, is the discretion of the court (Misdemeanor); however, to possess, attempt to purchase, or purchase by 19- or 20-Year-Old is an infraction punishable by a fine not to exceed twenty-five dollars (\$25) | 1. By a person who is under (21) years of age to purchase and who aids or abets another to attempt to purchase, purchase or to possess; sell or give shall be guilty of a misdemeanor punishable by imprisonment for not more than (6) months and/or a fine up to five hundred dollars (\$500)  2. By a person over (21) years of age to purchase and who aids and abets another to attempt to purchase, purchase or to possess; sell or give, shall be guilty of a misdemeanor punishable by imprisonment for not more than (2) years and/or a fine up to two thousand dollars (\$2000) |

| Trunca Of Duncas  | Haalth Dialra  | То Водоода  | To Possess with Intent   |
|---|--|---|--|
| Types Of Drugs  | Health Risks   | To Possess:   | To Sell or Deliver; To<br>Manufacture; Or to Sell<br>And/or Deliver: |
| Schedule I: Heroin, LSD,<br>Peyote, Mescaline, Psilocybin<br>(Shrooms), other Hallucinogens,<br>Methaqualone (Quaaludes),<br>Phencyclidine (PCP), and MDA   | Psychologically and physically<br>addictive; depression, withdrawal<br>symptoms, convulsions, death,<br>unpredictable behavior with<br>hallucinogens; possible damage<br>to unborn fetus   | Maximum Penalty:<br>Five (5) years in prison and/or<br>fine (felony)  | Maximum Penalty:<br>Ten (10) years in prison and/or<br>fine (Felony) |
| Schedule II: Morphine, Demerol, Codeine, Percodan, Percocet, Fentanyl, Dilaudid, Secondal, Membutal, Cocaine, Amphetamines, and other opium and opium extracts and narcotics  | Psychologically and physically addictive; withdrawal symptoms, convulsions, respiratory failure, frequent accidents; possible damage to unborn fetus; death; cocaine and amphetamines increase blood pressure which can lead to irregular heartbeat and death; amphetamines can cause agitation, increase in body temperature, hallucinations, convulsions, possible death | Maximum Penalty: Two (2) years in prison and/or \$2,000 fine (Misdemeanor) -UNLESS- 1. Exceeds (4) tablets, capsules, other dosage units or equivalent quantity of Hydromorphone 2. Exceeds (100) tablets, capsules, other dosage units or equivalent quantity 3. One gram or more of Cocaine, Maximum Penalty: Five (5) years in prison and/or fine (felony) | Maximum Penalty: Ten (10) years in prison and/or fine (Felony)       |
| Schedule III: Certain barbiturates such as amobarbitol and codeine containing medicine such as Fiorinal #3, Doriden Tylenol #3, Empirin #3, and codeine-bases cough suppressants such as Tussionex and Hycomine, and all an | Psychologically and physically addictive; potential liver damage, nausea and vomiting, dizziness, disorientation, shallow breathing, cold and clammy skin, coma, possible death; withdrawal symptoms include anxiety, tremors, insomnia, convulsions; possible damage to unborn fetus  | Maximum Penalty: To possess less than (100) tablets, capsules, other dosage units or equivalent quantity: Two (2) years in prison and/or fine (Misdemeanor)  To possess more than (100) tablets, capsules, other dosage units or equivalent quantity: Five (5) years in prison and/or fine (Felony)   | Maximum Penalty:<br>Five (5) years in prison and/or<br>fine (Felony) |
| Schedule IV: Barbiturates,<br>narcotics, and stimulants<br>including Valium, Talwin,<br>Librium, Equanil, Darvon,<br>Darvocet, Placidyl, Tranzene,<br>Serax, Ionamin (yellow jackets)                                       | Psychologically and physically addictive; drowsiness, withdrawal symptoms, tremors, abdominal and muscle cramps, insomnia, anxiety, convulsions, possible death, possible damage to unborn fetus   | Maximum Penalty:<br>Same as Schedule III  | Maximum Penalty:<br>Five (5) years in prison and/or<br>fine (Felony) |
| Schedule V: Compounds that<br>contain very limited amounts of<br>codeine, dihydrocodeine,<br>ethylmorphine, opium, and<br>atropine, such as Terpine<br>Hydrate with codeine,<br>Robitussion AC                              | Psychologically and physically addictive; nauseam gastrointestinal symptioms, drowsiness, withdrawal symptoms including runny nose, watery eyes, panic, chills, cramps, irritability, nausea; possible damage to unborn fetus  | Maximum Penalty:<br>Six (6) months in prison and/or<br>fine (Misdemeanor)   | Maximum Penalty:<br>Five (5) years in prison and/or<br>fine (Felony) |
| Schedule VI: Marijuana,<br>THC, Hashish, Hash Oil,<br>Tetrahydrocannabinol  | Psychologically addictive; increased risk of lung cancer, bronchitis, and emphysema, contributes to heart disease, fatigue, paranoia, possible psychosis; withdrawal symptoms including insomnia, hyperactivity and decreased appetite; depression of the immune system; decreased sperm count in men and irregular ovulation in women                                     | Maximum Penalty:  To possess less than ½ ounce of Marijuana or 1/20-ounce Hashish: Thirty (30) Days in prison and/or \$100 fine (Misdemeanor)  To possess more than ½ ounce of Marijuana or 1/20-ounce Hashish: Two (2) years in prison and/or fine (Misdemeanor)   | Maximum Penalty:<br>Five (5) years in prison and/or<br>fine (Felony) |
|   |  | To possess more than 1½ ounce of Marijuana of 3/20 ounce of Hashish or consists of any quantity of synthetic Tetrhydrocannabinols or synthetic Tetrahydrocannabinols or Tetrahydrocannabinols or Tetrahydrocannabinols or Tetrahydrocannabinols isolated from the resin of Marijuana: Five (5) years in prison and/or fine (Felony)                           |  |

For additional information, contact your local health care provider or pharmacist.





# **Drug Offenses and Penalties**

| Offense                               | Penalty     | Incarceration   | Max. Fine |
|---------------------------------------|-------------|-----------------|-----------|
| Possession Marijuana                  |             |                 |           |
| Personal Use                          |             |                 |           |
| 1/2 oz. or less                       | misdemeanor | N/A             | \$200     |
| 1/2 - 1.5 oz.                         | misdemeanor | 1 - 45 days     | \$1,000   |
| , -                                   |             |                 |           |
| 1.5 oz 10 lbs.                        | felony      | 3 - 8 mos.      | \$1,000   |
| With intent to distribute             |             |                 |           |
| Less than 10 lbs.                     | felony      | 3 - 8 mos.      | \$1,000   |
| 10 - 50 lbs.                          | felony      | 2 - 2.5 years   | \$5,000   |
| 50 - 2000 lbs.                        | felony      | 3 - 3.5 years   | \$25,000  |
| 2000 - 10,000 lbs.                    | felony      | 6 - 7 years     | \$50,000  |
| 10,000 lbs. or more                   | felony      | 14.5 - 18 years | \$200,000 |
| Sale or Delivery                      |             |                 |           |
| Less than 10 lbs.                     | felony      | 4 - 8 mos.      | \$1,000   |
| 10 - 50 lbs.                          | felony      | 2* - 2.5 years  | \$5,000   |
| 50 - 2000 lbs.                        | felony      | 3* - 3.5 years  | \$25,000  |
| 2000 - 10,000 lbs.                    | felony      | 6* - 7 years    | \$50,000  |
| 10,000 lbs. or more                   | felony      | 14.5* - 18      | \$200,000 |
|                                       |             | years           |           |
| To a minor or pregnant women          | felony      | 3 - 8 years     | \$o       |
| Within 1000 feet of school, childcare | felony      | 1 - 3 years     | \$o       |
| center, or park grounds               |             |                 |           |
| * Mandatory minimum sentence          |             |                 |           |
| Cultivation                           |             |                 |           |
| Less than 10 lbs.                     | felony      | 3 - 8 mos.      | \$1,000   |
| 10 - 50 lbs.                          | felony      | 2* - 2.5 years  | \$5,000   |
| 50 - 2000 lbs.                        | felony      | 3* - 3.5 years  | \$25,000  |
| ე0 - 2000 Ibs.                        | leiony      | 3 - 3.5 years   | φ25,000   |

| 2000 - 10,000 lbs.                           | felony                     | 6* - 7 years                | \$50,000         |
|--|----------------------------|-----------------------------|------------------|
| 10,000 lbs. or more                          | felony                     | 14.5* - 18                  | \$200,000        |
|  |                            | years                       |                  |
| * Mandatory minimum sentence                 |                            | I                           |                  |
| Hash & Concentrates                          |                            |                             |                  |
| Possession of less than .05 oz.              | misdemeanor                | 1 - 10 days                 | \$200            |
| Possession of .0515 oz.                      | misdemeanor                | 1 - 45 days                 | \$200            |
| Possession of more than .15 oz.              | felony                     | 4 - 6 mos.                  | \$200            |
| Paraphernalia                                |                            |                             |                  |
| Use, possession, sale, delivery, or          | misdemeanor                | 1 - 45 days                 | \$1,000          |
| manufacture of paraphernalia                 |                            |                             |                  |
| To a minor who is at least 3 years           | felony                     | 3 - 8 mos.                  | <b>\$</b> 0      |
| younger                                      |                            |                             |                  |
| Civil Asset Forfeiture                       |                            |                             |                  |
| Vehicles and other property may be seize     | d.                         |                             |                  |
| Miscellaneous                                |                            |                             |                  |
| Involving a minor                            | felony                     | 8 mos 7 years               | <b>\$</b> 0      |
| Possession in a penal institution            | felony                     | 4 - 8 mos.                  | <b>\$</b> 0      |
| A fine of \$0 is discretionary and is decide | ed on a case-by-case basis | s by the sitting judge. See | e below for more |
| details.                                     |                            |                             |                  |
| If convicted of a felony offense and given   | probation results in driv  | er's license forfeiture.    |                  |

NOTE: Halifax Community College property includes both a childcare center and secondary schools. North Carolina General Statute 90-95(e)(8) classifies the manufacture, sale or delivery, or possession with intent to manufacture, sell or deliver, a controlled substance on property used for a childcare center, or secondary school or within 1,000 feet of the boundary of real property used for a childcare center, or secondary school as a Class E felony.

#### **Use of Police Animals**

Hallifax Community College is randomly patrolled by police K-9 units. All staff, students, visitors, and vehicles on HCC property are subject to K-9 exposure.

#### **Substance Abuse Education**

HCC's Counseling and Career Services Office provides overall coordination of the Drug-Free School Program. However, some services are the responsibility of other areas of the institution. These include:

- Alcohol and Drug Abuse Prevention Education: Human Resources Director, Student Activities, and Director of Transitional Programs for College and Career.
- Counseling Services: Counseling and Career Services Department
- Referral Services: Counseling and Career Services Department
- College Disciplinary Actions: Human Resources Director, Curriculum
  Disciplinary Review Committee, Continuing Education, and Director of
  Transitional Programs for College and Career Disciplinary Review
  Committee. The program provides services related to drug use and abuse
  including dissemination of informational materials, educational programs,
  counseling services, referrals, and college disciplinary actions.

## **Drug Counseling and Rehabilitation**

If anyone needs assistance for any reason related to the use/abuse of drugs or alcohol, a member of the HCC counseling staff will act as a referral source to the following services in Halifax County:

Narcotics Anonymous: 1-888-379-0228

• Trillium: 1-888-302-0738

Alcoholics Anonymous: 1-866-504-6974

# **Tobacco-free Campus Policy**

Smoking and use of any tobacco products or any items containing or reasonably resembling tobacco or tobacco products, including all forms of e-cigarettes or other" smokeless" devices are prohibited on the HCC campus. This encompasses all buildings, vehicles, walkways, campus grounds, parking lots and instructional areas, including instructional areas of off-campus college programs and courses.

# Preventing and Responding to Sexual Assault, Domestic Violence, Dating Violence, Rape, Acquaintance Rape, and Stalking

The FBI's National Incident-Based Reporting System (NIBRS) edition of the UCR defines a sex offense as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

The Clery Act requires HCC to include statements of policy in our annual security report that address sex offenses and access to information on registered sex offenders in the campus community. Sex offense policy statement citation 34 CFR 668.46(b)(11). The Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974 require institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained.

It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of North Carolina, convicted sex offenders must register with the Sex Offender Registry maintained by the Department of Justice. Searchable registries are found at:

- N.C. Dept. of Justice's Sex Offender Registry
  - ➤ http://sexoffender.ncdoj.gov
- U.S. Department of Justice's National Sex Offender Public Website >

http://www.nsopr.gov

#### **Procedures for Victims**

If you are a victim of rape, acquaintance rape, sexual assault, domestic violence, dating violence, or stalking at this institution, your first priority should be to get to a place of safety. You should then obtain the necessary medical treatment if required. Halifax Community Police Department strongly suggests that victims of any of these crimes report the incident in a timely manner. Time is a critical factor for evidence collection and preservation.

These crimes should be reported directly to an HCC Police Officer, any Campus Security Authority and/or to a College Counselor. Filing a police report with an HCC Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- ensure that a victim of any of these crimes receives the necessary medical treatment and tests, at no expense to the victim.
- provide the opportunity for collection of evidence, which cannot be obtained later, that may be helpful in prosecution; ideally a victim should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam; and
- assure the victim has access to free confidential counseling from counselors specifically trained in sexual assault crisis intervention.

A victim of sexual assault, domestic violence, dating violence, rape, acquaintance rape, and stalking may choose to do one or more of the following:

- Contact the Office of the HCC Police Department. The Weldon Police
   Department or the Halifax County Sheriff's Office will be notified as well as a
   representative from the Counseling Services Department.
- Contact a local law enforcement agency directly.

- Contact the Campus Security Authority.
- Make a student Code of Conduct charge to a College Disciplinary Review Committee.
- Seek counseling, health, mental health, victim advocacy, legal assistance, and other services available on and off campus.
- Seek a protective order from the Magistrate.

A College representative from the Office of the HCC Police Department or the Counseling and Career Services Department will guide the victim through the available options and support the victim in their decision.

Counseling options are available from the College Counseling Services
Department. Counseling and support services outside the College system can be
obtained through the Trillium at 1-888-302-0738. The National Sexual Assault Hotline
is (4673).

College disciplinary proceedings are detailed in the *Student Handbook*. A student found guilty of sexual misconduct in a criminal proceeding in the State courts could also face College disciplinary actions and may be suspended or expelled from the College. Student victims may request to change their academic situation after an alleged sexual assault if such changes are reasonably available.

- Accuser and accused have the same opportunity to have others/an advisor of their choice present during disciplinary hearings and any related meetings.
- Both parties will be informed, simultaneously in writing, of any change to the results before they are made final and of the outcome of the proceedings.
- Both parties will be informed in writing of the college's appeal procedures.

- Both parties have a right to appeal disciplinary proceeding decisions or change to the result.
- The standard of evidence to be used for disciplinary proceedings is based on a preponderance of evidence.
- College procedures protect victims' confidentiality.
- No reports of statistics will identify victims or accused.

## **Prevention and Awareness Programs**

The College educates its community about sexual assault, domestic violence, dating violence, rape, acquaintance rape, and stalking through orientations and ACA "College Success" classes, College Procedure Manual, and the student handbook. The HCC Police Department and other HCC departments will also provide education and information programs on these topics to college students and employees at various events and upon request. Information and referrals to community agencies for education, risk reduction, and College response are available through the Counseling Services Department.

The College provides primary and ongoing prevention and awareness programs for students and employees that promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking and include:

- a statement that the college prohibits the offenses of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.
- definitions of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.
- the definition of consent, in reference to sexual activity.

- information on bystander intervention.
- information on risk reduction including warning signs of abusive behavior and how to avoid potential attacks.
- information on possible sanctions or protective measures that the college may impose following a final determination of a disciplinary procedure regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, or stalking.
- procedures victims should follow if a sex offense, rape, acquaintance rape,
   domestic violence, dating violence, sexual assault, or stalking has occurred.
- procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault, or stalking.
- information about how the college will protect the confidentiality of victims, including how publicly available recordkeeping will be accomplished without the inclusion of identifying information about the victim, to the extent permissible by law.
- written notification of students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims both on-campus and in the community.
- written notification of victims about options for, and available assistance in, changing academic, living, transportation, and working situations, if so, requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

## **Traffic Rules and Regulations**

All of the provisions of Chapter 20 of the General Statutes relating to the use of the highways of the State of North Carolina and the operation of motor vehicles thereon shall apply to the streets, roads, alleys, and driveways on the college campus along with the other rules and regulations approved by the Board of Trustees. These rules and regulations shall apply on a 24-hour basis to operators of all vehicles, public or private, while on the campus of the college. The operator shall comply with the legal instructions of any HCC Police Officer and all traffic signs in accordance with the provision of these regulations. The responsibility of finding a legal parking space rests with the motor vehicle operator. Lack of space is not considered an excuse for violation of parking regulations. The college shall be responsible for ensuring that the necessary signs are erected and maintained to carry out the intent of these regulations.

A copy of the Traffic and Parking Policy is included in the student handbook found online at https://fliphtml5.com/bookcase/qzbol. Failure to obtain such a copy is not, however, an excuse for violation of the policy.

All vehicles to be operated on campus must be properly registered and display a parking decal on the lower left side of the rear window. Students, faculty, and staff shall register their vehicles. Failure to comply with the vehicle registration procedure constitutes an offense equal to a parking violation. Parking decals are normally obtained during registration but may be purchased from HCC's Cashier's Office.

In addition to the standard fines imposed for violations of the Traffic Code, the following penalties may also be imposed:

- All of those provisions are detailed in North Carolina General Statute 115D-21 and Section 20.
- HCC Police Officers are empowered to issue citations for violators of parking regulations.
- The college shall prohibit a student from registering for classes for the next semester if the student owes fines from the previous semester.
- The college shall withhold transcripts and deny graduation for students for failure to pay fines.
- Faculty and staff will be subject to disciplinary procedures in accordance with college policy.
- Delinquent fines will be added to the student's financial account with the college.

The student will not be permitted to re-enroll until fines are paid. Students who accumulate five or more traffic citations for parking and traffic violations may lose their parking and driving privileges on campus for the remainder of the semester in which the violations have occurred and the following semester. The towing law is enforced at the owner's expense.

HCC is in no way responsible for the loss or damage of private vehicles resulting from theft, vandalism, or accidents. Campus Police and Security Officers will assist in reporting acts involving any loss or damage.

#### **Emergency Procedures**

The following sections include pertinent parts of the HCC Emergency Response Plan

#### **Emergency Evacuation**

A building should be evacuated immediately whenever the building fire alarm sounds or when instructed to do so over the public address system. When notified to evacuate the building, walk quickly to the nearest marked exit and alert others to do the same. Be sure to close office and classroom doors before you leave. Faculty and staff are to notify students and visitors in their respective areas to assemble in the areas designated. Once outside the building, report to the designated meeting area for your building.

At the beginning of each semester, each instructor should encourage individuals who will need assistance in exiting the building in case of an emergency to self-identify with the instructor or the HCC Police Department. This will include wheelchair-bound individuals, those with any condition limiting mobility, visually or hearing-impaired individuals, and anyone else who might have difficulty following directions in an emergency. The names and locations of these individuals must be given to the HCC Chief of Police. An Evacuation Assistance Team member will be available to assist those individuals in exiting the building in case of an emergency and may consult with students as to the best methods to assist them in exiting the building.

Generally, building elevators are not available for use and those individuals with limited mobility may require assistance from HCC staff in using the stairs. If assistance is required by any individual who has not self-identified, please notify the HCC Police Department at 252-538-4317 or ext. 317 from an internal phone, or the switchboard at ext. 0, and someone will be dispatched to assist in the evacuation.

#### **Campus Evacuation**

When a "campus state of emergency" is declared, all nonessential personnel, students, and visitors must immediately begin an orderly evacuation of the campus. The HCC Police Department and Traffic Control Team will assist in directing traffic to ensure the safest and quickest evacuation.

## Campus "Lock Down"

If ever a dangerous situation develops that poses a serious threat to the college and jeopardizes the safety of students or employees, a campus "Lock Down" will be initiated and "Lock Down" will be announced either by college personnel in a building, over the public address system, and/or by HCC Alert message, and will remain in effect until terminated by law enforcement. If you are in a classroom when you hear the "Lock Down" announcement, close the classroom door, move away from the door, and close the window blinds. Keep low to the floor and out of the line of sight with the door. Stay there until instructed to do otherwise by law enforcement, or until the "ALL CLEAR" is sounded.

If you are in a hallway or outside when "LOCK DOWN" is announced, please take cover immediately by getting into a building and into a room. If you can't do either, take cover behind any object you can find. Stay there until instructed otherwise by law enforcement.

### **Medical Emergencies**

If you have a medical emergency, call 911 for EMS and ext. 0 or 252-538-4317 to notify the Office of the HCC Police Department and give the location and nature of the situation.

#### **Severe Weather**

In the event that severe weather poses an immediate threat to individuals on the HCC campus, the campus will be alerted by way of the public address system, personal notification by members of the HCC Police Department, and/or HCC Regroup Mobile Alert message, and the plan below will be activated.

Please close all windows and doors before you leave your area. If time permits, disconnect all electrical and computer equipment before you leave your area. Everyone is to remain in the safe area(s) until notified by the Office of the HCC Police Department that all is clear.

- 1. Phillip Taylor Complex Building: Everyone on the first and second floors should immediately proceed to the first floor and seek safe shelter in an interior hallway or interior room away from outside doors and windows.
- 2. Allied Health Building: Everyone on the second floor should immediately proceed to the first floor of their respective buildings and assemble in the safe shelter areas away from outside doors and windows. In the Phillip Taylor Complex building, people in the 108 Auditorium if safe to do so, move to the front row and fill in from the middle of the center section out to the aisles and

from the walls back to the aisles on the right- and left-wing seating areas. This will facilitate getting everyone to safety as quickly as possible.

# HCC Crime Statistics Preparation of Disclosure of Crime Statistics

The Halifax Community College Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can also be located on our website at halifaxcc.edu or at the HCC Police Department. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus, non-campus sites, and any adjacent public property. Campus crime, arrest, and referral statistics include those reported to the Office of the HCC Police Department, Campus Security Authorities, and local law enforcement agencies.

Each year, an e-mail notification is made to all enrolled students that provide the web site to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained at the Office of the HCC Police Department located in the HCC 400 Building or by calling 252-538-4317. All prospective employees may obtain a copy from Human Resources in the Phillip W. Taylor Complex room 101A or by calling 252-536-7242.

# **HCC Crime Statistics 2020-2024**

| Offense                             | Year | On- campus<br>property | Non-<br>campus | Public   |
|-------------------------------------|------|------------------------|----------------|----------|
|                                     |      | property               | property       | property |
| Murder & Non-Negligent Manslaughter | 2020 | 0                      | 0              | 0        |
|                                     | 2021 | 0                      | 0              | 0        |
|                                     | 2022 | 0                      | 0              | 0        |
|                                     | 2023 | 0                      | 0              | 0        |
|                                     | 2024 | 0                      | 0              | 0        |
|                                     | 2020 | 0                      | 0              | 0        |
| Negligent Manslaughter              | 2021 | 0                      | 0              | 0        |
|                                     | 2022 | 0                      | 0              | О        |
|                                     | 2023 | 0                      | 0              | 0        |
|                                     | 2024 | 0                      | 0              | 0        |
|                                     | 2020 | 0                      | 0              | 0        |
| Foreible Cov Offenses               | 2021 | 0                      | 0              | 0        |
| Forcible Sex Offences               | 2022 | 0                      | О              | 0        |
|                                     | 2023 | 0                      | 0              | 0        |
|                                     | 2024 | 0                      | 0              | О        |
|                                     | 2020 | 0                      | 0              | 0        |
| D.                                  | 2021 | 0                      | 0              | 0        |
| Rape                                | 2022 | 0                      | 0              | 0        |
|                                     | 2023 | 0                      | 0              | 0        |
|                                     | 2024 | 0                      | 0              | 0        |
|                                     | 2020 | 0                      | 0              | 0        |
| Es a Wasa                           | 2021 | 0                      | О              | 0        |
| Fondling                            | 2022 | 0                      | 0              | 0        |
|                                     | 2023 | 0                      | 0              | 0        |
|                                     | 2024 | 0                      | 0              | 0        |
|                                     | 2020 | 0                      | 0              | 0        |
| Non Equiple Cov Offenses            | 2021 | 0                      | 0              | 0        |
| Non-Forcible Sex Offenses           | 2022 | 0                      | 0              | 0        |
|                                     | 2023 | 0                      | 0              | О        |
|                                     | 2024 | 0                      | 0              | О        |
|                                     | 2020 | 0                      | О              | 0        |
| Turangh                             | 2021 | 0                      | 0              | 0        |
| Incest                              | 2022 | 0                      | 0              | 0        |
|                                     | 2023 | 0                      | О              | 0        |
|                                     | 2024 | 0                      | О              | 0        |
|                                     | 2020 | 0                      | О              | 0        |
|                                     | 2021 | 0                      | О              | 0        |
| Statutory Rape                      | 2022 | 0                      | 0              | 0        |
|                                     | 2023 | 0                      | 0              | 0        |
|                                     | 2024 | 0                      | О              | О        |
|                                     | 2020 | 0                      | О              | 0        |
| Robbery                             | 2021 | 0                      | О              | 0        |



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| <u> </u>           | 2022 | 0 | 0 | 0 |
|--------------------|------|---|---|---|
|                    | 2023 | 0 | 0 | 0 |
|                    | 2024 | 0 | 0 | 0 |
|                    | 2020 | 0 | 0 | 0 |
|                    | 2021 | О | О | О |
| Aggravated Assault | 2022 | О | О | О |
|                    | 2023 | О | О | О |
|                    | 2024 | 0 | О | O |

| Burglary            | 2020 | О | О | 0 |
|---------------------|------|---|---|---|
|                     | 2021 | О | О | 0 |
|                     | 2022 | О | О | 0 |
|                     | 2023 | 1 | О | 0 |
|                     | 2024 | О | О | 0 |
| Motor Vehicle Theft | 2020 | О | О | 0 |
|                     | 2021 | О | О | 0 |
|                     | 2022 | О | О | 0 |
|                     | 2023 | О | О | 0 |
|                     | 2024 | О | О | 0 |
|                     |      |   |   |   |

| Hate crimes                         |      |   |   |   |  |
|-------------------------------------|------|---|---|---|--|
|                                     | 2020 | 0 | О | 0 |  |
| Murder & Non-Negligent Manslaughter | 2021 | 0 | О | 0 |  |
|                                     | 2022 | 0 | О | 0 |  |
|                                     | 2023 | 0 | О | 0 |  |
|                                     | 2024 | 0 | О | 0 |  |
|                                     | 2020 | 0 | О | 0 |  |
|                                     | 2021 | 0 | О | 0 |  |
| Forcible Sex Offences               | 2022 | О | О | 0 |  |
|                                     | 2023 | О | О | 0 |  |
|                                     | 2024 | О | О | 0 |  |
|                                     | 2020 | 0 | О | 0 |  |
| 7                                   | 2021 | 0 | О | 0 |  |
| Rape                                | 2022 | 0 | О | 0 |  |
|                                     | 2023 | О | О | 0 |  |
|                                     | 2024 | О | О | 0 |  |
|                                     | 2020 | О | О | 0 |  |
|                                     | 2021 | 0 | О | 0 |  |
| Fondling                            | 2022 | О | О | 0 |  |
| S                                   | 2023 | 0 | О | 0 |  |
|                                     | 2024 | 0 | О | 0 |  |
|                                     | 2020 | 0 | О | 0 |  |
|                                     | 2021 | 0 | О | 0 |  |
| Non-Forcible Sex Offenses           | 2022 | О | О | 0 |  |
|                                     | 2023 | О | О | 0 |  |
|                                     | 2024 | 0 | О | 0 |  |
|                                     | 2020 | 0 | О | 0 |  |
|                                     | 2021 | 0 | 0 | 0 |  |
| Incest                              | 2022 | 0 | 0 | 0 |  |
|                                     | 2023 | 0 | О | 0 |  |
|                                     | 2024 | 0 | 0 | 0 |  |
|                                     | 2020 | 0 | 0 | 0 |  |
|                                     | 2021 | 0 | 0 | 0 |  |
| Statutory Rape                      | 2022 | 0 | 0 | 0 |  |
| -                                   | 2023 | 0 | 0 | 0 |  |
|                                     | 2024 | 0 | 0 | 0 |  |
|                                     | 2020 | 0 | 0 | 0 |  |
| Robbery                             | 2021 | О | О | 0 |  |
|                                     | 2022 | О | О | 0 |  |
|                                     | 2023 | 0 | 0 | 0 |  |
|                                     | 2024 | О | О | 0 |  |
|                                     | 2020 | 0 | 0 | 0 |  |
|                                     | 2021 | О | О | 0 |  |
| Aggravated Assault                  | 2022 | О | О | 0 |  |
|                                     | 2023 | О | О | 0 |  |





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|                     | 2024 | 0 | 0 | 0 |
|---------------------|------|---|---|---|
| Burglary            | 2020 | 0 | 0 | 0 |
|                     | 2021 | 0 | 0 | 0 |
|                     | 2022 | 0 | 0 | 0 |
|                     | 2023 | 0 | 0 | 0 |
|                     | 2024 | 0 | О | 0 |
| Motor Vehicle Theft | 2020 | О | 0 | О |
|                     | 2021 | 0 | О | 0 |

|  | 1    |   | 1        | , |
|--|------|---|----------|---|
|  | 2022 | 0 | 0        | 0 |
|  | 2023 | 0 | 0        | О |
|  | 2024 | 0 | 0        | О |
|  | 2020 | 0 | 0        | О |
| Arson                                    | 2021 | 0 | 0        | О |
|  | 2022 | О | 0        | О |
|  | 2023 | О | О        | О |
|  | 2024 | О | 0        | О |
|  | 2020 | 0 | 0        | О |
| Larceny-Theft                            | 2021 | 0 | 0        | О |
|  | 2022 | 0 | 0        | О |
|  | 2023 | 1 | 0        | О |
|  | 2024 | 0 | 0        | О |
|  | 2020 | 0 | 0        | О |
| Simple Assault                           | 2021 | 0 | 0        | О |
|  | 2022 | 0 | 0        | 0 |
|  | 2023 | 0 | 0        | 0 |
|  | 2024 | 0 | 0        | О |
|  | 2020 | 0 | 0        | О |
| Intimidation                             | 2021 | 0 | 0        | О |
|  | 2022 | 0 | 0        | 0 |
|  | 2023 | 0 | 0        | О |
|  | 2024 | 0 | 0        | 0 |
|  | 2020 | 0 | 0        | О |
| Destruction/Damage/Vandalism of Property | 2021 | О | 0        | О |
|  | 2022 | 0 | 0        | 0 |
|  | 2023 | 1 | 0        | О |
|  | 2024 | 0 | 0        | О |
|  | VAWA |   | L        | I |
|  | 2020 | О | 0        | О |
| Domestic Violence                        | 2021 | 0 | 0        | О |
|  | 2022 | 0 | 0        | О |
|  | 2023 | 0 | 0        | О |
|  | 2024 | 0 | 0        | О |
|  | 2020 | 0 | 0        | О |
| Dating Violence                          | 2021 | 0 | 0        | 0 |
|  | 2022 | 0 | 0        | 0 |
|  | 2022 |   | <u> </u> | ~ |





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|          | 2023 | 0 | 0 | 0 |
|----------|------|---|---|---|
|          | 2024 | 0 | 0 | 0 |
|          | 2020 | О | 0 | 0 |
| Stalking | 2021 | О | 0 | 0 |
|          | 2022 | 0 | 0 | 0 |
|          | 2023 | 0 | 0 | О |
|          | 2024 | 0 | 0 | 0 |

| Arrest and Referrals for Disciplinary Action    |      |   |   |   |
|---|------|---|---|---|
|   | 1    |   |   |   |
| Arrests:<br>Weapons: Carrying, Possessing, etc. | 2020 | О | О | 0 |
|   | 2021 | О | 0 | 0 |
|   | 2022 | О | О | О |
|   | 2023 | О | О | О |
|   | 2024 | О | О | О |
| Disciplinary referrals: Weapons: Carrying,      | 2020 | О | О | 0 |
| Possessing, etc.                                | 2021 | О | О | 0 |
|   | 2022 | О | О | 0 |
|   | 2023 | 0 | 0 | 0 |
|   | 2024 | 1 | О | О |
| Arrests:  | 2020 | О | О | 0 |
| Drug Abuse Violations                           | 2021 | О | О | 0 |
|   | 2022 | О | О | 0 |
|   | 2023 | О | О | 0 |
|   | 2024 | О | О | О |
| Disciplinary referrals: Drug Abuse Violations   | 2020 | О | О | О |
|   | 2021 | О | О | О |
|   | 2022 | О | О | 0 |
|   | 2023 | О | О | О |
|   | 2024 | О | О | 0 |
| Arrests: Liquor Law Violations                  | 2020 | О | О | 0 |
|   | 2021 | О | О | О |
|   | 2022 | О | О | 0 |
|   | 2023 | О | О | О |
|   | 2024 | О | О | О |
| Disciplinary referrals: Liquor Law Violations   | 2020 | 0 | 0 | 0 |
|   | 2021 | 0 | 0 | 0 |
|   | 2022 | 0 | 0 | О |
|   | 2023 | 0 | 0 | 0 |
|   | 2024 | О | 0 | 0 |