



ASSOCIATE DEGREE NURSING (RN) & PRACTICAL NURSING (PN)

ADMISSION PROCEDURE (TRADITIONAL PATHWAY)

QUALIFICATION DEADLINE: ALL DOCUMENTS MUST BE RECEIVED FOR PROCESSING NO LATER THAN MARCH 21, 2025 at 3 pm

To be eligible to submit a nursing program application, the applicant must have completed a general admissions application

A. Halifax Community College General Admissions Application

Please visit <https://www.halifaxcc.edu/Admissions/> to begin the HCC Admissions application process

****You must complete all of the following steps prior to the deadline in addition to the nursing admissions process in order to be considered for admission****

- 1) Complete Residency Determination at <https://ncresidency.cfnc.org/residencyInfo/home>
- 2) Complete the HCC Admissions application to Halifax Community College at <https://www.halifaxcc.edu/Admissions/>
- 3) Apply for financial aid at www.fafsa.ed.gov
 - a) Use HCC's federal school code: 007986
 - b) If you are a veteran, please see the VA Director in the registrar's office, Building 300, Room 326
- 4) Submit signed Social Security card to HCC Admissions Department.
- 5) Submit high school and all post-secondary transcripts required for program admission to HCC Admissions Department, Building 300, Office 312





- 6) After you receive your HCC notification of admission, you will need to sign up for new student orientation, complete any required placement testing, and meet with your assigned advisor

Contact The Admissions Office at 252.536.7225 for more details about this process

B. Nursing Program Application Process

- 1) Click the link below to sign up for your mandatory nursing information session.

Please provide your name and phone number, along with the session you are interested in attending in your email.

Select from the following dates:

August 26th, 2024
September 24th, 2024
October 30th, 2024
November 21, 2024
December 2, 2024
January 28, 2025

Click here → [HCC Information Session Sign Up](#)

Attend the reserved Information Session

- a) Sessions are held in Room B208 in the Health Sciences Building. Sessions begin promptly at 5:30 pm. You must attend the entire session in order to receive credit.
- b) Complete the HCC Nursing application that will be provided to you at the session. A copy of the HCC Nursing application must be submitted to faculty within 24 hours. Instructions for submission will be shared at the information session. A delay in submitting the HCC Nursing application will result in the applicant having to attend an additional information





session. HCC Nursing applications are not accepted from individuals who have not attended an information session within the previous 12 months.

- c) Submit additional required documents along with any allied health certifications, licenses, etc. to HCC Admissions Department

NOTE: Students are required to attend an information session in the new application cycle beginning Fall 2025, even if a previous information session was attended. Information sessions will begin promptly at the scheduled time, if you are more than 5 minutes late you will be asked to sign up for another session. Session details are posted on the HCC Health Sciences website at

<https://halifaxcc.edu/Academics/HealthSciences/Nursing.php>

C. Eligibility

The student's overall grade point average must meet or exceed 2.5 by the end of the semester preceding the application deadline. GPA is determined by the most recent college transcript with a minimum of 12 hours of non-developmental credit. If a student has no transcript with 12 or more credit hours, then high school GPA is used to determine eligibility.

BIO 168 and 169 are requirements for **completion of the nursing program. Priority will be given to the student who has completed BIO 168 and BIO 169 with a letter grade of B or higher. It is preferred that the student have completed BIO 169 within 3 years of the application deadline.**

*****Once an applicant has attended an information session and completed a Health Sciences Application, they are then eligible to register for the HESI A2 placement examination.*****

After attending an information session, applicants will need to take the HESI admission assessment (A2). Testing will be offered at Halifax Community College from September 2024 through February 2025. **Test scores are valid for three years (for example, for the 2025 application year, the HESI test must have been completed no earlier than March 2022).** Applications with submissions beyond the deadline will not be considered. Students may take the HESI at HCC a maximum of two times per admission cycle. Please make the testing coordinator aware if you are a second time test taker. **Preference for testing dates will be given to first time test takers.** Test results are accepted from





external testing sites provided an official copy of the results are submitted to HCC Admissions prior to the deadline. Arranging to test at an alternate site is the responsibility of the student. Students will be required to pay **\$60.00** (fees subject to change) with each attempt to take the A2. Fees need to be paid at the HCC Cashier's Office. Please bring a copy of your receipt with you on testing day. Picture ID is required at the testing site.

Please reach out to Ms. Tonia Lashley, testing coordinator, at tlashley172@halifaxcc.edu or 252-536-6389 for questions regarding testing registration.

A minimum score of 65% is required for consideration. Students who are repeat testers must notify the testing coordinator prior to sitting for the exam.

D. Determination of Admission Status

Applicants are ranked and selected for admission based on the following criteria:

- a) GPA
- b) HESI Score
- c) Prerequisite Course Performance
- d) HCC Current Student (enrolled in class)
- e) Halifax or Northampton County Residence
- f) Certifications, Licensures (Allied Health)
- g) Completion of Therapeutics and Diagnostics Pathway

Please see the Minimum Admissions Criteria Document for further detail on the ranking process

Applicants will be notified of their general admission status by HCC student email within 4-6 weeks of the application deadline.

All additional program correspondence will occur through the Halifax Community College student email.





D. Ranking/Conditional Acceptance/Alternate List

1. Student's should indicate desired program on their HCC Nursing application
2. Notification of conditional acceptance will be sent by email to the HCC email address of the students who ranked highest in the application process. Notification indicating placement on the alternate list will be sent to all other students who met the ranking qualifications, but were not offered seats in the program at that time (all correspondence will be through HCC email account).
3. Students who do not enter the nursing program in Fall 2025 for any reason will need to reapply to be considered for future admission. HCC does not maintain a waiting list. Students may reapply by attending a nursing information session and completing an HCC Nursing application form the following year.

In the event that the ranking process results in the same score for more than one student to be offered a seat, priority will be given first to a student currently attending HCC, then the highest overall GPA.

Halifax Community College does not unlawfully discriminate in offering equal access to its educational programs and activities or with respect to employment terms and conditions on the basis of an individual's race, color, national origin, sex, sexual orientation, gender, gender expression, gender identity, genetic information, disability, age, religion, or veteran status.



**Halifax Community College - Nursing
Minimum Admissions Review (MAR)**

Name: _____ Date: _____
SSN: _____ Student ID: _____

Application Process: General Nursing ADN and PN

Deadline for submission of ALL documents is March 21, 2025 by 3pm

- HCC Application online
- Completed Residency Determination Status online
- Submit copy of signed Social Security card to HCC Admissions
- Applied for Financial Aid online
- Submit Official HS transcript or GED scores to HCC Admissions
- Submit Official college/other transcripts
- Sign up for and attend in-person Nursing Information Session
- Complete HCC Nursing Application and submit to Nursing Faculty within 24 hours of information session
- Cumulative GPA: 2.5 or higher required GPA
- HESI A2 Placement Test score of 65% or higher (scores are not rounded)
- Submit proof of any allied health certificates, licensures, or continuing education certificates

As part of the admissions process, placement into college-level classes must be determined. If you have previous college credit in English and math, or if you have graduated from a United States high school within the last 10 years, an Academic Counselor may waive your need to take a placement test. If that does not apply to you, placement test scores are required.

Developmental English and Math:

English must be achieved by one of the following:

- a) RISE placement in Tier 2
- b) SAT Reading (480+) _____ or SAT writing (480+)(w/in 5 years)
- c) College-level ENG with a "C" or better _____
- d) High school GPA ≥ 2.8 _____ (graduated w/in five years)

Math

- a) RISE placement in Tier 1
- b) SAT Math (530+) _____ w/in 5 years
- c) College-level MAT (ex: MAT 140, MAT 161) _____
- d) High School GPA ≥ 2.8 _____ graduated w/in five years

- Priority is given to those with a program-specific GPA of 2.5 or higher if the student has completed general education courses for the program.
- A grade of "C" or better is required in all courses. It is preferred that BIO 168 and BIO 169 have been completed within the prior 3 years. Priority will be given to students who have achieved a B or higher in BIO 168 and BIO 169.
- GPA is determined by the most recent college transcript with a minimum of 12 hours of non-developmental credit.

Please indicate the preferred program by checking the corresponding box:

<input type="checkbox"/>	Practical Nursing (PN) Day Option
<input type="checkbox"/>	Practical Nursing (PN) Night Option
<input type="checkbox"/>	Associate Degree Nursing (ADN)

● Traditional ADN and PN applications are due by March 21, 2025 at 3pm

Ranking

To be considered for ranking purposes, courses must be completed by the end of the Fall 2024 semester. Certifications, licensures, or residency status information must be submitted to the admissions office by the deadline to be considered for the ranking.

Point system A=4, B=3

Classes (Credits)	Grade	Points	Date
BIO 168(4)			
BIO 169(4)			
ENG 111 (3)			
ENG 112 or 114 (3)			
PSY 150 (3)			
PSY 241 (3)			
HUM 115(3)			

Related Experience/Resident Points:

- _____ Current Active CNA (+5)
- _____ Certified Paramedic (+10)
- _____ Current LPN Licensure (+10)
- _____ NUR 117 (B or higher +3)
- _____ **Other allied health (+2)
- _____ Halifax County Resident (+1)
- _____ Northampton County Resident (+1)
- _____ Current HCC Student (+2)
- _____ Therapeutics and Diagnostics Diploma (+10)

Ed2Go Fundamental Courses: Courses and costs can be accessed at https://www.ed2go.com/halifaxccc/about_us.html

Each course is 6 weeks long and must be completed prior to the deadline. Certificate of completion must be submitted for proof of completion.

- _____ Medical Terminology: A Word Association Approach (+3)
- _____ Medical Terminology II: A Focus on Human Disease (+3)
- _____ Medical Math (+3)
- _____ Spanish for Medical Professionals (+3)
- _____ Spanish for Medical Professionals II (+3)

Cumulative GPA: _____

- _____ GPA ≥ 3.000 (+5) (most recent transcript with 12 or more non-developmental credits)
- _____ GPA ≥ 3.5 (+10) (most recent transcript with 12 or more non-developmental credits)

HESI A2 Cumulative Percentage Score: _____

****will accept HESI A2 score from another institution. HESI A2 results must be within three years.****

- 90% or above (+15)
- 80% to 89.9% (+10)
- 70% to 79.9% (+5)
- 65% to 69.9% (+0)
- <65% not eligible

Reviewer's signature: _____

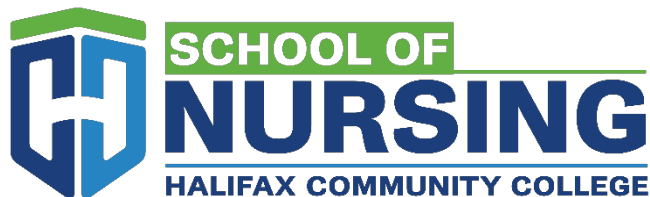
Date: _____

Total Academic Points _____

****Students will be awarded one (2) point total for an allied health degree/certification/licensure from the following list: X-ray tech, surgical tech, medication aide, dental hygiene, dental assisting, dialysis tech, Basic EMT, MLT, phlebotomy, respiratory therapy, medical office, medical assisting, physical therapy assisting, occupational therapy, recreational therapy, speech therapy, pharmacy tech.**

**** The MAR provides an additional checklist for the student. It does not have to be submitted with their admission documents. ****

Program of Study	Last Name	Primary Advisor/ Secondary Advisor	Phone #	Room #
Program Director		Sarah Harris	536-7230	B210
Pre-Nursing and All Nursing Students are assigned based on the first letter of their last name.	A-E	Tia Alfonso	536-7292	B217
	F-J	Helen Ford	536-7268	B212
	K-N	Rhonda Kennedy	536-6340	B215
	O-S	Maria Navarro	538-4314	B209
	T-Z	Kara Clary	536-6361	B217

**FOR OFFICE USE**

Date Received _____

ADM _____ EVAL _____

Health Science Application 2025

PLEASE PRINT

As shown on the Social Security card

Last Name _____ First Name _____ Middle/Former _____

Mailing Address _____

City _____ State _____ Zip Code _____ County _____

Home Phone _____ Business/Cell Phone _____ Social Security Number _____

Check Program Applying for:

____ Associate Degree Nursing (ADN)

____ Advanced Placement LPN to ADN

____ Practical Nursing (traditional)

____ Advanced Placement Paramedic to ADN

____ Practical Nursing (evening/weekend)

Also mark "X" here if you are applying for readmission to the program _____

Residency Information:Have you moved outside North Carolina since your last enrollment? Yes No

If so, list dates: From _____ to _____ State _____

Be sure to have all transcripts sent (you may bring in transcripts in a sealed envelope) to the Admissions Office. Halifax Community College welcomes students and employees regardless of race, national origin, religion, sex, age, or disability.

By signing below, I verify that I have

- Attended an information session within 1 year of application to the Health Science program,
- Viewed the admissions requirements on the HCC website,
- Understand the steps to the admissions process for the health science program of my interest,
- I am responsible for using the Minimum Academic Requirement (MAR) sheet to ensure all documents are submitted by the deadline.
- Math courses from the quarter system will not transfer. The Registrar will evaluate all college transfer courses and must come from an accredited institution.

The policy is subject to change throughout the year.

Signature _____ Date _____