HALIFAX COMMUNITY COLLEGE DENTAL HYGIENE PROGRAM ADMISSIONS PROCEDURES FOR FALL 2025 QUALIFICATION DEADLINE – JANUARY 24, 2025

Dental Hygienist

A dental hygienist is a licensed preventative oral care professional that provides educational, clinical, and therapeutic services to the public. In order to become prepared to perform these services, the dental hygienist requires an extensive educational background. Most people first meet the dental hygienist in a private dental office where the hygienist performs many critical services that detect, prevent, and treat diseases of the mouth. Career paths for the dental hygienist include positions in clinical dentistry, administration, sales, education, research, consumer advocacy, hospital dentistry, and public health. Career opportunities are global.

Responsibilities of a Licensed Dental Hygienist

Dental Hygiene graduates from our program will be able to:

- Perform infection control procedures.
- Perform general and oral health assessments.
- Provide nutritional counseling and self-care programs to prevent disease.
- Examine head, neck, and oral regions for disease.
- Expose and process radiographs and perform other diagnostic tests.
- Complete oral prophylaxis and other preventive services.
- Administer medications prescribed by a licensed dentist.
- Provide oral hygiene care instruction.
- Place and remove temporary fillings and periodontal dressings.
- Remove sutures.

Halifax Community College Dental Hygiene Program Mission

The mission of the Dental Hygiene Program is to facilitate the development of professional, ethical, and competent entry-level dental hygienists that exhibit the following:

- An awareness of their present and future roles and responsibilities within the profession and the community served.
- The knowledge and clinical skills necessary to provide comprehensive care to patients.
- A commitment to lifelong learning and professional development.

The dental hygiene curriculum provides the dental hygiene student with the knowledge and skills to assess, plan, implement, and evaluate dental hygiene care for the individual and the community. The curriculum also teaches the dental hygiene student to collaborate with the dentist, the patient, and other health professionals to provide comprehensive patient care. Graduates will receive an Associate of Applied Science Degree and will be eligible to take national and clinical dental hygiene licensing examinations.

MINIMUM ADMISSIONS REQUIREMENTS

All items (#1-6) must be completed and submitted by January 24, 2025

- 1. Submit a completed Halifax Community College Application (<u>www.halifaxcc.edu</u>) indicating Dental Hygiene (A45260) as the Program of Study
- 2. Submit official transcripts
 - a. records of high school graduation or equivalency
 - b. all post-secondary transcripts
- 3. Complete course requirements or submit minimum scores on placement tests if college courses have not been completed

Meet **MATH** proficiency with one of the following: Completion of a college level mathematics course with a minimum grade of "C" Completion of prerequisites to be eligible to take CHM 130 A minimum score on a placement test (ACT, SAT, NC Community College placement test) Meet high school GPA policy to waive placement test and place into CHM 130.

Meet **ENGLISH/READING** proficiency with one of the following: Completion of ENG 111 or equivalent with a minimum grade of "C" Completion of prerequisites to be eligible to register for ENG 111 without co-requisite Meet minimum score on a placement test (ACT, SAT, NC Community College placement test) Meet high school GPA policy to waive placement test and place into ENG 111 without co-requisite.

Meet **CHEMISTRY** Proficiency requirement with one of the following: Complete CHM 090 with a "C" or better Complete high school chemistry with a "C" or better Complete college Chemistry (CHM 130/CHM 131/CHM 151) with a "C" or better

4. Attend a 2025 Dental Hygiene Information Session to receive updates on the application and selection process to the HCC Dental Hygiene Program. **The applicant must attend an information session for the 2025 application cycle.** (page 3)

Please call the Halifax Community College Dental Hygiene Program (252-536-7219) for further information on the specifics of the Dental Hygiene Information Sessions.

5. A minimum score of 65% on the HESI A2 placement examination. In a tie, the higher HESI score will be the final determinant.

INFORMATION SESSIONS FOR 2024 APPLICATION CYCLE				
DAY	DATE	TIME		
Monday	August 26, 2024	5:00 p.m.		
Tuesday	September 24, 2024	5:00 p.m.		
Wednesday	October 16, 2024	5:00 p.m.		
Thursday	November 14, 2024	5:00 p.m.		
Friday	December 6, 2024	10:00 a.m.		
Tuesday	January 14, 2025	5:00 p.m.		

- 6. Complete the Dental Hygiene Health Sciences Admission Application. This application is available after the applicants attend a 2025 Dental Hygiene Information Session.
- 7. Provide evidence of an overall 2.8 GPA **GPA is determined by most recent college transcript with a minimum of 12 hours of non-developmental credit.*
- 8. Submit <u>one</u> of the following documents:
 - a. Completed Dental Observation and Dental Hygiene Interview Form (page 7)
 - b. Completed Certificate of Current Enrollment in ADA accredited Dental Assisting Program Form
 - c. (page 8)
 - d. Completed Dental Assisting Experience Documentation Form (page 9)
- 9. **Once an applicant has attended an information session and completed a Health Sciences Application, they are then eligible to register for the HESI A2 placement examination.** After attending an information session, applicants will need to take the HESI admission assessment (A2). Testing will be offered at Halifax Community College from August 2024 through January 2025. Test scores are valid for three years (for example, for the 2025 application year, the HESI A2 test must have been completed no earlier than February 2022). Applications with submissions beyond the deadline will not be considered. Students may take the HESI A2 at HCC up to two times per admission cycle. Please make the testing coordinator aware if you are a second time test taker. Preference for testing dates will be given to first time test takers. Test results are accepted from external testing sites provided an official copy of the results are submitted to HCC Admissions prior to the deadline. Students will be required to pay \$60.00 (fees subject to change) with each attempt to take the A2. Fees need to be paid at the HCC Cashier's Office. Please bring a copy of your receipt with you on testing day. Picture ID is required at the testing site. A minimum score of 65% is required for consideration. Students who are repeat testers must notify the testing coordinator prior to sitting for the exam. Please reach out to Ms. Tonia Lashley, testing coordinator, at tlashley172@halifaxcc.edu or 252-536-6389, for questions regarding testing registration.

APPLICATION DEADLINE

- Admission to the Dental Hygiene Program is limited to eighteen (18) students each August.
- Applications will be accepted through January 24, 2025.

- Applicants must submit all required documents to the HCC Admissions Office, including all test scores by January 24, 2025.
- Applicants are responsible for submitting all required documents by January 24, 2025.
- Deadlines, guidelines, and policies apply equally to all students

Halifax Community College does not maintain a waiting list. **Applicants to the Dental Hygiene Program must reapply each year.** Applicants who are not selected to the Dental Hygiene Program for the current admissions cycle must reapply each year.

DENTAL HYGIENE STUDENT SELECTION PROCESS

The Halifax Community College Dental Hygiene Program uses a "*point system*" for the student selection process. Preference is given to students with the highest points based on the selection criteria, which include all completed documentation that is submitted by the deadline of **January 24, 2025**. Please submit documents to

Halifax Community College Admissions Office P. O. Drawer 809 Weldon, NC 27890

2025 APPLICATION CHECKLIST

- 1. Complete North Carolina Residency Determination <u>https://ncresidency.cfnc.org/residencyInfo/</u>
 - 2. Complete Halifax Community College Application http://halifaxcc.edu/Admissions/
- 3. Submit a Copy of Signed Social Security Card
- 4. Submit official High School Transcript or General Education Development (GED) Score
- 5. Submit official College Transcripts

6. Submit documentation of Placement Tests or College Course Credits: Meet MATH proficiency with one of the following: Completion of a college level mathematics course with a minimum grade of "C" Completion of prerequisites to be eligible to take CHM 130 A minimum score on a placement test (ACT, SAT, NC Community College placement test) Meet high school GPA policy to waive placement test and place into CHM 130.

Meet ENGLISH/READING proficiency with one of the following: Completion of ENG 111 or equivalent with a minimum grade of "C" Completion of prerequisites to be eligible to register for ENG 111 without co-requisite Meet minimum score on a placement test (ACT, SAT, NC Community College placement test) Meet high school GPA policy to waive placement test and place into ENG 111 without co-requisite.

Meet **CHEMISTRY** Proficiency requirement with one of the following: Complete CHM 090 with a "C" or better Complete high school chemistry with a "C" or better Complete college Chemistry (CHM 130/CHM 131/CHM 151) with a "C" or better

- 7. Attend Mandatory 2025 Dental Hygiene Information Session
- 8. Complete **ONE** of the following:
 - (1) Dental Observation Form and Typed Dental Hygiene Interview Responses
 - (2) Dental Assisting Experience Documentation Form
 - (3) Dental Assisting Diploma/Certificate Form
- 9. Submit evidence of 2.8 Grade Point Average

10. A minimum score of 65% on the HESI placement examination

2025 SELECTION POINTS CRITERIA

General education courses must be completed **prior** to January 24, 2025 and submitted on an official transcript to earn selection points.

Completion of general education courses is highly recommended prior to application to the program Academic Point System: A = 4 B = 3 C = 2 D or below = not accepted *Multiply the final course grade by the points awarded for the grade that as listed above. Example: Final grade in BIO168 = A; BIO 168 = 4 credit hours* 4 x 4 = 16

ACADEMIC POINTS				
Classes	Credit	Highest		
	Hours	Academic Points		
BIO 168* Anatomy & Physiology I	4 credit	16		
	hours			
BIO 169* Anatomy & Physiology II	4 credit	16		
	hours			
BIO 175* Microbiology	3 credit	12		
	hours			
CHM 130* General and Organic Chemistry	3 credit	12		
	hours			
Highest Total Acad	emic Points	56		

*SCIENCE Courses must be completed no earlier than three years prior to application, no earlier than 2022.

ADDITIONAL CRITERIA for SELECTION POINTS	
Criteria	Maximum
	Points
Dental Assistant Experience	5
*Certified Dental Assistant (CDA) = 5 points	
*Dental Assistant II (DA II) = 5 points	
*Dental Assistant I (DA I) = 3 points	
Cumulative GPA	10
*GPA is determined by most recent college transcript with a minimum of 12 hours of non-developmental credit. If student has no transcript with 12 or more credit hours, then high school GPA is used to determine eligibility.	
$\leq 2.8 = 0$ (minimum GPA to be considered for selection)	
2.9 - 3.0 = 3 additional points	
3.1 - 3.5 = 5 additional points	
3.6 - 4.0 = 10 additional points	
Evidence of a Completed Degree from an accredited institution	15
Associate Degree = $+$ 5	
Bachelor Degree $= +10$	
Master Degree $= +15$	
Resident of Halifax County or Northampton County	5
HIGHEST ACADEMIC POINTS = 56 points	
+ HIGHEST ADDITIONAL SELECTION POINTS = 35 points	
MAXIMUM SELECTION POINTS = 91 POINTS	

ADDITIONAL REQUIREMENTS for CONSIDERATION

HESI EXAMINATION

Minimum score of 65%

DENTAL HYGIENE PROGRAM GENERAL INFORMATION

Applicants who have credit for any **DEN** didactic courses will be **required to audit** the course during the respective semester in the curriculum. A student who audits a course is required to obtain written permission to audit the course. The audited course(s) will not be covered by financial aid.

If a prospective student has credit for any **DEN preclinic lab or clinic course from another institution**, the student is **required to retake** the course in order to graduate from the Halifax Community College Dental Hygiene Program.

Prospective students must adhere to the policies of the HCC Dental Hygiene Program including, but not limited to:

- Attendance
- Class preparation
- Clinic preparation
- Respect for self and others
- Dress code
- Use of recording devices
- Professional conduct
- Policies and procedures of Halifax Community College

Students selected into the Halifax Community College Dental Hygiene Program must

- Be at least 18 years old
- Complete a physical exam form
- Be CPR certified
- Have documentation of immunizations:

Tuberculosis Screening---mandatory Hepatitis B---mandatory Measles / Mumps / Rubella---mandatory

- Purchase student malpractice insurance
- Purchase required clinical equipment (instruments / handpieces / personal protective equipment)

***Halifax Community Dental Hygiene Program reserves the right to make revisions and/or changes in the admissions process as the need arises. ***



HALIFAX COMMUNITY COLLEGE DENTAL HYGIENE PROGRAM DENTAL HYGIENE OBSERVATION AND INTERVIEW FORM (page 1)

Instructions: Please complete the requested information below. The applicant and the registered dental hygienist must sign this form. The applicant must type the interview responses using the format example on page 2. The observation must be completed within 12 months of submission.

Applicant's Name (Please Print)	
Applicant's Signature	Date
Dental Hygienist's Name (Please Print)	
Dental Hygienist's License Number	
Dental Practice:	
Address:	
Dental Practice Phone:	
Dental Hygienist's Signature	Date

Your signature gives Halifax Community College Admissions Department and Dental Hygiene Program permission to contact you to verify the applicant's observation hours and interview with you.

Applicant's Observation Schedule (APPLICANT MUST OBSERVE FOR EIGHT (8) HOURS)

HCC Dental Hygiene 2025 Admissions Packet Page 9

Date	Arrival Time	Departure Time



HALIFAX COMMUNITY COLLEGE DENTAL HYGIENE PROGRAM DENTAL HYGIENE OBSERVATION AND INTERVIEW FORM (page 2)

Applicant:

Please interview a licensed dental hygienist employed by the dental practice and <u>TYPE</u> the responses to the following questions. Please refer to the Format Example below.

- 1. Identify practices and procedures you provide in this facility
- 2. What are some of your specific job duties not related to dental hygiene practice
- 3. How long have you been a dental hygienist in this dental practice
- 4. How long have you been licensed to practice dental hygiene
- 5. How many patients do you treat in an average workday
- 6. Do you have any input in scheduling patients
- 7. What is the length of the work week (days of operation per week)
- 8. What is the length of an average workday (daily hours)
- 9. What type of clinical attire is required in this dental practice
- 10. Who are the other members of the dental practice
- 11. Are staff meetings regularly scheduled and when
- 12. Identify the rewards of the dental hygiene profession
- 13. Identify the challenges of the dental hygiene profession
- 14. What type of community services are you involved with
- 15. Describe the effects of COVID-19 on your practice as a dental hygienist

<u>Format Example:</u> How long have you been licensed to practice dental hygiene? I have been licensed to practice dental hygiene for 5 years.

Are staff meetings regularly scheduled and when? Staff meetings are conducted weekly on Monday from 4:00 p.m. – 5:00 p.m.



CERTIFICATE OF CURRENT ENROLLMENT

Dental Assisting Program American Dental Association Accredited Commission on Dental Accreditation

Please verify the applicant is currently enrolled as a dental assisting student in good standing in the identified Dental Assisting Program accredited by the American Dental Association Commission on Dental Accreditation.

Applicant		
Anticipated graduation date		
Dental Assistant Program		
Address		
	Mailing Address	
(City/State/Zip	
Please Print Program Director's Name		
Program Director's Signature		Date
Applicant's Signature		Date



DENTAL ASSISTANT EXPERIENCE DOCUMENTATION

Applicant Name

Please Print

Please verify your dental assisting experience.

____Dental Assistant II (21 NCAC 16H .0104 DENTAL ASSISTANT II)

Successful completion of:

- ADA-accredited dental assisting program and current certification in CPR; or
- One academic year or longer in an ADA-accredited dental hygiene program (2)successful completion of:
- Full-time employment and experience as a chairside assistant for two years (3,000 hours) of the preceding five,

Halifax Community College Dental Hygiene Program Selection Points for Dental Assistant II = 5 points

Please submit certificate of completion from your dental assisting program

_Dental Assistant I (21 NCAC 16H .0102DENTAL ASSISTANT I)

- Assisted a dentist as a chairside assistant for a minimum of 12 months
- Performed only routine dental assisting procedures such as oral hygiene instruction, chairside assisting, application of topical fluorides or topical anesthetics, and exposure of radiographs, provided that the assistant can show compliance with radiography training

Halifax Community College Dental Hygiene Program Selection Points for **Dental Assistant I** = 3 points

- Please have the dental office representative complete the information below
- Please submit any completed dental assisting training certificates

Documentation by Employer for Dental Assistant I

Dental Facility Name Facility Address	
Phone	
I certify that the above dental assisting information c	oncerning this applicant are valid and legal.
Dental Facility Representative Signature	
Title	Date
Applicant's Signature	Date

*Dental Hygiene applicant must submit copies of any applicable dental assisting certifications.

DENTAL HYGIENE PROGRAM COURSE COMPLETION GUIDE (2025)

	FALL SEMESTER FIRST YEAR							
Course #	Course Title	Prerequisites:	Corequisites	Credit Hours	Lecture	Lab/Clinical		
			:					
BIO 168	Anatomy & Physiology I	(General Education Course)	*	4	3	3		
DEN	Orofacial Anatomy	Enrollment in DH Program	*	3	2	3		
110								
DEN	Infection/Hazard Control	Enrollment in DH Program	*	2	2	0		
111								
DEN	Dental Radiography	Enrollment in DH Program	*	3	2	3		
112								
DEN	Dental Hygiene Preclinic Lecture	Enrollment in DH Program	DEN 121	2	2	0		
120								
DEN	Dental Hygiene Preclinic Lab	Enrollment in DH Program	DEN 120	2	0	6		
121								
					11	15		

	SPRING SEMESTER FIRST YEAR						
Course #	Course Title	Prerequisites:	Corequisites	Credit Hours	Lecture	Lab/Clinical	
			:				
CHM	Gen., Org., & Bio Chemistry	(General Education Course)	*	3	3	0	
130							
BIO 169	Anatomy & Physiology II	BIO 168	*	4	3	3	
DEN 125	Dental Office Emergencies	Enrollment in DH	*	1	0	2	
DEN 130	Dental Hygiene Theory I	DEN 120	DEN 131	2	2	0	
DEN 131	Dental Hygiene Clinic I	DEN 121	DEN 130	3	0	9	
DEN 124	Periodontology	Enrollment in DH	*	2	0	2	
	Total Credit Hours Spring Semester First Year = 15				8	16	

SUMMER SEMESTER FIRST YEAR

Course #	Course Title	Prerequisites:	Corequisites	Credit Hours	Lecture	Lab/Clinica
			:			
BIO 175	General Microbiology	BIO 168 (General Education Course)	*	3	2	2
ENG	Expository Writing	(General Education Course)	*	3	3	0
111						
DEN	Nutrition/Dental Health	Enrollment in DH Program	*	2	2	0
123						
DEN	Dental Hygiene Theory II	DEN 130	DEN 141	2	1	2
140						
DEN	Dental Hygiene Clinic II	DEN 131	DEN 140	2	0	6
141						
	Total Credit Hours Summer Semester First Year = 12				8	10

	FALL SEMESTER SECOND YEAR							
Course #	Course Title	Prerequisites:	Corequisites	Credit Hours	Lecture	Lab/Clinica		
			:					
SOC	Social Psychology	(General Education Course)	*	3	3	0		
240	OR General Psychology PSY 150	4						
	å							
	Introduction to Sociology SOC 210							
DEN	Dental Hygiene Theory III	DEN 140	DEN 221	2	2	0		
220								
DEN	Dental Hygiene Clinic III	DEN 141	DEN 220	4	0	12		
221								
DEN	General/Oral Pathology	Enrollment in DH Program	*	2	2	0		
222								
DEN	Dental Pharmacology	CHM 130 and DEN 125	DEN 224	2	2	0		
223								
DEN	Materials & Procedures	DEN 111	*	2	1	3		
224								
	Total Credit Hours Fall S	emester Second Year =	15	15	10	15		

SPRING SEMESTER SECOND YEAR

Course #	Course Title	Prerequisites:	Corequisites	Credit Hours	Lecture	Lab/Clinica
			:			I
HUM 115	Critical Thinking	(General Education Course)	*	3	3	0
ENG 114	Prof. Research & Reporting OR Writing/Research English 112 OR	ENG 111 (General Education Course)	*	3	3	0
	Public Speaking COM 231					
DEN 230	Dental Hygiene Theory IV	DEN 220	DEN 231	1	1	0
DEN 231	Dental Hygiene Clinic IV	DEN 221	DEN 230	4	0	12
DEN 232	Community Dental Health	Enrollment in DH	*	3	2	3
DEN 233	Professional Development	Enrollment in DH	*	2	2	0
	Total Credit Hours Spring	g Semester Second Year =	= 16	16	11	15

TOTAL CREDIT HOURS DENTAL HYGIENE CURRICULUM = 74

*Science courses must be completed no earlier than 2022.

BIO 168

BIO 169 BIO 175

BIO 175

CHM 130

SUGGESTED GENERAL EDUCATION COURSE SEQUENCE FOR DENTAL HYGIENE

PRIOR TO SELECTION INTO THE DENTAL HYGIENE PROGRAM

Semester 1 (Fall)

Course	Credit Hours
BIO 168 (Anatomy & Physiology I)	4 credit hours
ENG 111 (Expository Writing)	3 credit hours
CHM 130 (General, Organic & Biochemistry)	3 credit hours
SOC 240 (Social Psychology) or SOC 210 (Introduction to Sociology)* + PSY 150 (Introduction to Psychology)*	3 credit hours or 3 credit hours* + 3 credit hours*
	13 credit hours total or16 credit hours total*

Semester 2 (Spring)

Course	Credit Hours	Prerequisites
BIO 169 (Anatomy & Physiology II)	4 credit hours	BIO 168
BIO 175 (General Microbiology)	3 credit hours	BIO 168
HUM 115 (Critical Thinking)	3 credit hours	DRE 098
ENG 114 (Professional Research & Reporting)	3 credit hours	ENG 111
or	or	
ENG 112 (Writing Research)	3 credit hours*	
or	or	
COM 231 (Public Speaking)*	3 credit hours*	
	13 credit hours total	

Semester	Course	Credit Hours
First Year	DEN 110 (Orofacial Anatomy)	3
Fall	DEN 111 (Infection/Hazard Control)	2
Semester	DEN 112 (Dental Radiography)	3
	DEN 120 (Dental Hygiene Preclinic Lecture)	2
	DEN 121 (Dental Hygiene Preclinic Lab)	2
Total Semester Credit Hours		12
First Year	DEN 124 (Periodontology)	2
Spring	DEN 125 (Dental Office Emergencies)	1
Semester	DEN 130 (Dental Hygiene Theory I)	2
	DEN 131 (Dental Hygiene Clinic I)	3
	Total Semester Credit Hours	8
First Year	DEN 140 (Dental Hygiene Theory II)	2
Summer	DEN 141 (Dental Hygiene Clinic II)	2
Semester	DEN 123 (Nutrition/Dental Health)	2
	Total Semester Credit Hours	6
Second Year	DEN 220 (Dental Hygiene Theory III)	2
Fall	DEN 221 (Dental Hygiene Clinic III)	4
Semester	DEN 223 (Dental Pharmacology)	2
	DEN 222 (General and Oral Pathology)	2
Total Semester Credit Hours		10
Second Year	DEN 230 (Dental Hygiene Theory IV)	1
Spring	DEN 231 (Dental Hygiene Clinic IV)	4
Semester	DEN 232 (Community Dental Health)	3
	DEN 233 (Professional Development)	2
	DEN 224 (Materials and Procedures)	2
	Total Semester Credit Hours	12

DENTAL HYGIENE CURRICULUM COURSE SEQUENCE

Successful completion of all required general education courses and dental hygiene curriculum courses prepare students for the National Board Dental Hygiene Exam and dental hygiene clinical licensing exams.

ADDITIONAL RESOURCES

- 1. HALIFAX COMMUNITY COLLEGE ADMISSIONS http://halifaxcc.edu/Admissions/ 252-536-7225
- 2. PLACEMENT TESTING http://halifaxcc.edu/Admissions/Placement/
- 3. FINANCIAL AID http://www.halifaxcc.edu/Depts/FinancialAid/
- 4. SCHOLARSHIPS http://halifaxcc.edu/Foundation/Scholarships/
- 5. COUNSELING http://www.halifaxcc.edu/Depts/Counseling/
- 6. STUDENT SUPPORT SERVICES http://www.halifaxcc.edu/Students/SSS/
- 7. STUDENT HANDBOOK http://halifaxcc.edu/Academics/Catalog/
- 8. TUITION AND FEES http://halifaxcc.edu/Academics/Tuition/

2025 DENTAL HYGIENE APPLICATION SCHEDULE and PROCEDURES

1. January 24, 2025 is the deadline for submitting application documents to

Halifax Community College Admissions Office P. O. Drawer 809 Building 300 Weldon, NC 27890

- 2. HCC Admissions Office reviews the submitted application documents
- 3. HCC Dental Hygiene Selection Review Committee tallies application points
- 4. HCC Admissions Office notifies the selected applicants for the Dental Hygiene Program
- 5. HCC Admissions Office notifies the students not selected for the Dental Hygiene Program
- 6. HCC Dental Hygiene Program forwards program-specific orientation information to the selected students

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