



BUSINESS ADMINISTRATION
 Small Business Management Certificate
 C25120SM (16 CREDITS)

Name:	
Student ID:	
HCC Gmail:	
Advisor:	



Program Description

The Business Administration curriculum introduces students to the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business.

Check below if RISE benchmarks met

RISE Placement Measures							
HS GPA	ACT SCORE	SAT SCORE	OLD DEV/ED	MAT CREDIT	ENG CREDIT	RISE TEST	OTHER TEST

If RISE benchmarks not met, mark courses needed

Transition Level Co-requisite Courses (As Needed)											
ENG 002	MAT 003		ENG 011		MAT 010	OR	MAT 043	OR	MAT 052	OR	MAT 071

Fall I

Course Prefix	Course Title	Requisites	Course Notes	Credits	When offered			Semester/Year Course Taken	Grade
					Fall	Spring	Summer		
ACC 120	Prin of Financial Accounting	None		4	✓				
Semester Totals:				4					GPA:

Spring I

Course Prefix	Course Title	Requisites	Course Notes	Credits	When offered			Semester/Year Course Taken	Grade
					Fall	Spring	Summer		
BUS 110	Introduction to Business	None		3	✓	✓	✓		
CIS 110	Introduction to Computers	RISE Rules Apply^		3	✓	✓	✓		
Semester Totals:				6					GPA:

Fall II

Course Prefix	Course Title	Requisites	Course Notes	Credits	When offered			Semester/Year Course Taken	Grade
					Fall	Spring	Summer		
BUS 137	Prin of Management	None		3	✓				
BUS 230	Small Business Management	Take BUS 110 first		3	✓				
Semester Totals:				6					GPA:
Program Totals:				16					overall GPA:

^RISE rules require that developmental English credit is awarded before taking certain courses.

Developmental credit is earned for DRE 098, ENG 095, ENG 011, or ENG 002 with a grade of P1.