

HALIFAX COMMUNITY COLLEGE FOUNDATION INC.

Scholarship Application Guidelines for HCC Students

Early College and CCP students are ineligible and unable to be considered.

Please read this information carefully before submitting your application.

1. The scholarship deadline for the 2023-2024 academic year is **June 1, 2023 by 5:00 p.m.** No application packets will be accepted after 5:00 p.m. on this day.
2. All scholarship awards are subject to the availability of funds.
3. In order to apply for a scholarship, you must have applied for admissions and be enrolled in Halifax Community College.
4. You must have an HCC student ID.
5. You must have an HCC Gmail account.
6. Scholarship applicants must have a minimum GPA of 2.000.
7. The most recent copy of any other college/university transcript must be on file with the HCC Registrar. If you have not received 12 or more college credits, your high school transcript or GED is required to be on file with the HCC Registrar. It is your responsibility to make sure that copies of all required transcripts are on file in your HCC student records.
8. Applicants who wish to be considered for a need-based scholarship must submit the Free Application for Federal Student Aid (FAFSA) and complete the process.
9. Some scholarship donors require recommendation letters from non-family members. You will be notified if this is needed.
10. Scholarships are usually awarded in two installments (one half during fall semester and the other half during spring semester). Some scholarships are awarded one semester only (usually fall only). If you are awarded a scholarship, you must pay close attention to the criteria pertaining to that award (such as required GPA, number of credits hours, etc.) so that you will be eligible to receive the second half of your award in the spring semester.
11. The scholarship recipients will be selected by the HCC Financial Aid Committee, which is comprised of HCC employees throughout the College.
12. You will be notified of your scholarship award (if selected) through your HCC gmail account and/or mailing address on your scholarship application. You will receive notification if you are not selected for a scholarship award. Please ensure that you check your HCC gmail account regularly and that your mailing address is updated if you have a change.
13. Scholarship applications will remain on file for one academic year.

14. Your personal statement is very important. The statement must be typed, signed and dated. It is important to check to ensure you use correct grammar and spelling. The care you take in creating and submitting this statement is a reflection on you. Your statement should include answers to the following questions:

- What are your educational goals during your time at HCC? If you have plans to further your education after completing your studies at HCC, elaborate on your long term educational goals.
- What HCC activities are you involved in?
- What extracurricular activities (school related and/or community service) are you involved in? (ex. Volunteer work, church and civic involvement, active member of an organization, PRIDE, Phi Theta Kappa, Ambassadors, Student Government Association, etc.)
- What are your career goals?
- Are you employed?
- Why are you applying for a scholarship? Please explain your need or any unusual financial circumstances.

15. **Incomplete, late, handwritten and/or unsigned scholarship application packets will not be considered. No exceptions will be made.** An application is complete when all of the following conditions have been met:

- Application is complete, typed, signed and dated.
- Personal statement is typed, signed and dated.
- All required transcripts and/or GED documentation are submitted. High school students applying are responsible for submitting their official high school transcript to this office no later than June 1, 2023 (partial HS transcripts accepted).

16. Submit the application materials to:

HCC Financial Aid Office
100 College Drive
Post Office Drawer 809
Weldon, NC 27890

You may hand deliver the application materials to the following campus location:

HCC Financial Aid Office
Room 337

17. For more information, please contact the HCC Foundation Office at 252-536-7280.