**Spring 2016 Mini Semester Curriculum Schedule**

**Mini Semester Begins**
Tuesday, March 8, 2016

**Last Day to Add Mini Semester Class**
Tuesday, March 1, 2016

**Juniors Learning About Careers Day (Meet regular class schedule)**
Tuesday, March 8, 2016

**Spring Break / No Classes**
Good Friday, Mar 25 - Friday, April 1, 2016

**Classes Resume / Early Registration for Summer/Fall 2016**
Monday, April 4, 2016

**Midterm for Mini Semester Classes**
Wednesday, April 13, 2016

**Last Day to Drop a Class for Any Reason**
Monday, April 25, 2016

**Semester Ends / Flip Day**
Tuesday, May 10, 2016

**Graduation**
Saturday, May 14, 2016

***Created 11/9/2015***

***Updated 11/20/15***

**Attention Students: If You Plan to Drop a Class...**

*If you do not drop your class prior to January 11, 2016 you will owe 25% of the tuition. You will owe this amount even if you never attend class!!!*

*If you do not withdraw yourself from class prior to the census date for that class you will owe the entire amount of tuition—even if you never attend!!!*

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**Blackboard & Email at HCC**

All HCC distance learning courses have an on-line orientation, which is mandatory for first-time Blackboard users only. The online orientation is available from the first day of early registration until the 10th day of the semester.

Go to this URL to begin the online orientation: [http://www.halifaxcc.edu](http://www.halifaxcc.edu)

Click the link to Distance Learning.

Read the "welcome." Then, click the link "Online Orientation."

Students are required to use their HCC Gmail account for all communications. For details regarding how to access your HCC Gmail account, please refer to this web page: [http://www.halifaxcc.edu/StudentRe/Email/pickmail.htm](http://www.halifaxcc.edu/StudentRe/Email/pickmail.htm)

Distance learning courses will be available the first day of each semester.

All Courses Use Blackboard Resources:

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**Class Section Legend**

A 3-digit class section identifier system is used with the exception of Learning Communities, DMA, DRE and Mini Semester Courses.

First digit denotes the semester. Example: 2 0 1

1 - Spring
2 - Summer
3 - Fall

Middle digit denotes type of class. Example: 3 0 1

0 - Seated Class (the number zero)
D - Distance Learning / Hybrid or Online Class

Last digit/letter denotes a section. Example: 3 0 1

(1, 2, 3 . . .) Digits are used for daytime class sections
(A, B, C . . .) Letters are used for evening sections

Examples:

301 = Fall Semester, Seated, First Section
2D1 = Summer Semester, Distance Learning, First Section

For 4 digit class sections with the exception of Learning Communities, DMA and DRE:

First digit denotes the semester. Example: 3 2 0 1

Second digit denotes the mini semester. Example 3 2 0 1

Third digit denotes the type of class. Example: 3 2 0 1

Fourth digit denotes the section.

Example 3 2 0 1

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**Occasionally, it is necessary to cancel a scheduled course because of low enrollment. Every effort is made to announce the cancellation before the first class meeting; however, this is not always possible. If a course is cancelled, a student who does not choose to transfer to another course may receive a full refund of the tuition and fees paid for the cancelled course.**

**Notice: All DMA Students Must Attend the First Day of Class or Will Be Dropped**

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**Building Codes/Locations:**

17 = Cosmetology Department/classrooms
20 = 100 building (Main Building - 1st floor Administration/Classrooms; Business & Commercial Technologies Departments/classrooms)
22 = 400 building (BLET, Industrial Maintenance Technology Departments/classrooms)
24 = 500 building (Developmental Education, Science Department, Criminal Justice, Early Childhood Education, & Human Services Departments/classrooms)
31 = Building 200 (Allied Health Building - 1st floor Dental Hygiene Department/classrooms; 2nd floor Nursing Education Department/classrooms; Graphic Arts/Design Department/classrooms are located directly behind The Centre stage with a separate outside entrance/exit.)
32 = Wellness Center (classroom-G119) (PED & HEA classes)

**Abbreviations:**

HY- HYBRID
IH - NORTH CAROLINA INFORMATION HIGHWAY
IN - ONLINE/INTERNET
TBA-TO BE ANNOUNCED
TR-TRADITIONAL (Web Assisted)
CP-Cooperative Education

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**Subject** | **Course Number** | **Section** | **Title** | **Type** | **Credit Hours** | **Contact Hours** | **Capacity** | **Faculty** | **Start Date** | **End Date** | **Building** | **Room** | **Activity** | **Days** | **Start Time** | **End Time**
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**Arts** | ART 111 | 12D3 | Art Appreciation | IN | 3 | 30 | Snyder | 3/8/16 | 5/10/16 | IN | IN1 | CLAS | MTWTHFS | TBA
**Business** | BUS 110 | 12D3 | Introduction to Business | IN | 3 | 30 | Balogun | 3/8/16 | 5/10/16 | IN | IN1 | CLAS | MTWTHFS | TBA
**Computer Information Systems** | CIS 110 | 12D4 | Introduction to Computers | IN | 3 | 4 | 30 | Barnes | 3/8/16 | 5/10/16 | IN | IN1 | CLAS | MTWTHFS | TBA
**Computer Science** | CSC 151 | 12D1 | JAVA Programming | IN | 3 | 5 | 30 | Barnes | 3/8/16 | 5/10/16 | IN | IN1 | CLAS | MTWTHFS | TBA
**Developmental Mathematics** | DMA 10 | 1301 | Operations With Integers | TR | 1 | 1.25 | 20 | Stansbury | 3/8/16 | 4/11/16 | 20 | 146 | CLAS | MWF | 01:00PM | 01:53PM
DMA 20 | 1301 | Fractions and Decimals | TR | 1 | 1.25 | 20 | Swink | 3/8/16 | 4/11/16 | 20 | 146 | CLAS | MWF | 08:00AM | 08:53AM
DMA 20 | 130A | Fractions and Decimals | TR | 1 | 1.25 | 20 | Joyce | 3/8/16 | 4/11/16 | 20 | 208 | CLAS | TTH | 06:00PM | 07:20PM
DMA 20 | 1401 | Fractions and Decimals | TR | 1 | 1.25 | 20 | Stansbury | 4/13/16 | 5/9/16 | 20 | 146 | CLAS | MWF | 01:00PM | 01:53PM
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