



**Board of Trustees Meeting
January 31, 2011 at 10:00 a.m.
Agenda**

- 10:00am Call to Order.....Chairman, Frank Avent, III
10:05am Trustees Attendance.....President Griffin
10:10am Invocation.....Rev.Robert Knight
10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics StatementChairman, Frank Avent, III

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am **A. Trustees Business**.....Chairman, Frank Avent, III

1. Approval of Agenda
2. Approval of Minutes of Regular Meeting on November 15, 2011 and January 3, 2012
3. Committee Reports
 - (1) Buildings and Grounds
 - (2) Finance
 - (3) Personnel and Student Services
 - (4) Academic Program Services
 - (5) Announcement

- a. Education Board appointment of Mr. James Barmer Term 12//2011-12/2015 replacing Mr. William Jackson Boseman, III

10:40am **B. President's Report** – Dr. Ervin V. Griffin, Sr.

1. Spring Enrollment Update
2. Predominately Black Institutions (PBI) Grant Award Notification
3. Northwest Halifax High School Educational Facility Partnership
4. Small Business (SBC)

11:00am **Action Items**

1. Annual Internal Equipment Audit Summary Report 2010/2011
2. Halifax Community College Self-Supporting Class Policy
3. Academic and Administrative Calendars 2012-2013

Informational Items

11:20am 4. Academic Affairs

- a. New Programs for College Transfer Pathway
- b. 2011 Graduate Survey
- c. Student Success Center FTE Fall 2011
- d. Dental Program Accreditation

11:30am 5. Administrative Services

- a. Financial Report

11:45am 6. Institutional Advancement

- a. General College Brochure
- b. North Carolina Community Colleges Marketing Partnership Initiative
- c. Fundraising Update
- d. Sponsorship Program

12:00am 7. Student Government Association

C. Closed Session

D. Adjournment