



Halifax Community College  
Board of Trustees Meeting Minutes  
April 29, 2008  
Hilton Garden Inn  
Roanoke Rapids, NC  
8:00 A.M.

Members Present: Dr. Stanley Edwards, Chairman  
Rev. Robert Knight  
Jay Baker  
Helen Brown  
Frank Avent, Vice Chair  
Jack Boseman  
David Cairns  
Lillie J. Solomon  
Cary Whitaker  
Qiana Mann, SGA

Absent Member:  
  
Rachel Hux  
Roger Dalton  
Bernella DeLaMora

Others Present: Dr. Ervin V. Griffin, Sr., President  
Joy Cooley, Vice President of Curriculum  
Deborah Armstrong, Vice President Administrative Services  
Thomas Schwartz, Vice President Institutional Advancement  
Vera Palmer, Dean of Continuing Education/ Community Services  
Dr. Pocahontas Jones, Dean of Curriculum Programs  
Barbara Bradley-Hasty, Dean of Student Services  
Melanie Temple, PIO Officer  
Jennifer Welch-Jones, Administrative Assistant  
Byron Robinson, NCCCS SACS Consultant  
Richard Sullins, Executive Director of the NC State Board of  
Community Colleges

### Call to Order

Dr. Edwards called the meeting to order at 9:00 a.m. and Trustee Frank Avent gave the invocation. The Ethics Statement was read by Chairman Edwards and the Board responded by answering that there were no conflicts of interest. Chairman Edwards announced that the meeting would be brief with the 2008 Spring Retreat beginning immediately afterwards.

### Approval of Agenda

Trustee Jay Baker made a motion to approve the April 29, 2008 HCC Board of Trustees Meeting agenda and Trustee Lillie Solomon seconded the motion. The motion was carried.

### Approval of Minutes

Trustee Jay Baker made a motion to approve the March 25, 2008 HCC Board of Trustees Meeting and Trustee Frank Avent seconded the motion. The motion was carried.

### NCACCT Annual Convention

Information was provided for those trustees planning to attend the 2008 NCACCT Annual Convention in Raleigh, NC. Trustees were encouraged to attend.

### ACCT Governance Leadership Institute

Information was provided for trustees regarding the ACCT Governance Leadership Institute in Washington, DC on June 20-22, 2008.

### ACCT 2008 Community College Leadership Congress

Information was provided for trustees regarding the ACCT 2008 Community College Leadership in New York, NY on October 20, 2008 thru November 1, 2008. Board members were encouraged to attend and were asked to notify the president's office to make early reservations.

### 2008 HCC Commencement Exercises

Information was provided regarding the 2008 HCC Commencement Exercises. Board members were asked to meet in the box office of The Centre on May 10, 2008 at 9:00 a.m. to dress into caps and gowns for the procession.

### Committee Reports

Finance – No Report

Personnel/Student Services – No Report

Academic Program Services – No Report

Buildings and Grounds – No Report

### President's Report

President Griffin gave a brief report regarding the information as follows:

- Motorsports Grant
- Center of Excellence Grant
- Carl D. Perkins Grant
- Earmarks
- 2008/2009 Northampton County Budget
- 2008 Academic Excellence Awards
- Public Safety Training Center

Trustee Lillie Solomon made a motion to accept the April 29, 2008 President's Report. Trustee Frank Avent seconded the motion and the motion was carried.

### Instructional Services

No Report

### Administrative Services

Vice President Armstrong mailed the monthly financial reports for viewing in advance of the meeting. Trustee Jack Boseman made a motion to accept the April 29, 2008 Financial Reports and Trustee Jay Baker seconded the motion. The motion was carried.

### Student Government Association

Qiana Mann, SGA President, reported on the outcome of 2008 Spring Fling and the SGA Spring Elections for new officers. She also provided a proposal for an amendment to the Student Constitution to review for action at the next meeting.

Trustee Jack Boseman made a motion to adjourn the meeting and Trustee Frank Avent seconded the motion. The motion was carried. The meeting was adjourned at 9:35 a.m.

---

Dr. Stanley Edwards, Chairman

---

Dr. Ervin V. Griffin, Sr., Secretary

## **Halifax Community College Board of Trustees 2008 Spring Retreat**

The 2008 Spring Retreat began immediately after a ten minute break. The facilitators are listed as follows:

**Richard Sullins**, Executive Director of the NC State Board of Community Colleges  
*The Role of the Trustees in the NCCCS*

**Byron Robinson**, NCCCS SACS Consultant  
*The Trustee's Role in the Accreditation Process*

**Robert Joyce**, UNC School of Government  
*The Law and Community College Trustees*

**Dr. Donny Hunter**, NC ACCT Executive Director  
*Getting Involved with ACCT*