



**Board of Trustees Meeting
September 30 2008 at 10:00 a.m.
Agenda**

- Call to Order..... Chair, Dr. Stanley Edwards
- Trustees Attendance.....President Griffin
- Invocation.....Rev. Robert Knight
- Introduction of Visitors
- Ethics Awareness & Conflict of Interest Reminder
- Ethics StatementChair, Dr. Stanley Edwards

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

- A. **Trustees Business**.....Dr. Stanley Edwards
 - 1. Approval of Agenda
 - 2. Approval of Minutes of Regular Meeting on August 26, 2008
 - 3. Approval of Minutes of Work Session on August 19, 2008
 - 4. Approval of Minutes of Work Session on September 16, 2008
 - 5. N.C. Ethics Commission Information

6. Appointment of Standing Board Committees

7. Announcements

B. **President's Report** – Dr. Ervin V. Griffin, Sr.

Action Items

1. Christmas Holidays

2. NCCCS College Budget Form 2-1

Informational Items

3. Instructional Services

(1) SACS Update

(2) Enrollment Management Update

(3) Internal Audit Plan – Spring 2008

(4) HCC Satellite Centers Update

(5) PCB Project Profile

4. Administrative Services

(1) Financial Update (Deborah Armstrong, VPAA)

5. Institutional Advancement

(1) Report on Representative Butterfield Earmark Project

(2) Update on Native American History Month Planning

(3) Report and Update on Fall Scholarships

6. Student Government Association

C. Closed Session

D. Adjournment