



**Board of Trustees Meeting
June 28, 2011 at 10:00 a.m.
Agenda**

- 10:00am Call to Order.....Chairman, Frank Avent, III
10:05am Trustees Attendance.....President Griffin
10:10am Invocation.....Rev.Robert Knight
10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics StatementChairman, Frank Avent, III

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am **A. Trustees Business**.....Chairman, Frank Avent, III

1. Approval of Agenda
2. Approval of Minutes of Regular Meeting on May 24, 2011
3. Committee Reports
 - (1) Buildings and Grounds
 - (2) Finance
 - (3) Personnel and Student Services
 - (4) Academic Program Services

10:30am **B. President's Report** – Dr. Ervin V. Griffin, Sr.

11:00am **Action Items**

1. Performance Indicators for 2010
2. Final Audit for Halifax Community College 2010-11
3. Curriculum Program Terminations
4. Addendum to Administrative and Academic Calendars Fall 2011
5. Write Off of Employee Travel Advances
6. Write Off of Uncollectable Accounts Receivable

Informational Items

11:10am 7. Academic Affairs

- a. Prison Waiver
- b. Bellevue University Articulation Agreement
- c. Redesign Development Math.

11:20am 8. Administrative Services

- a. Financial Report
- b. Northampton car donation to BLET

11:30am 9. Institutional Advancement

11:40am 10. Student Government Association

11:45am **C. Closed Session**

D. Adjournment