



AGENDA
BOARD OF TRUSTEES
REGULAR MEETING
President’s Conference Room
Tuesday October 30, 2012 10:00 am

- 10:00am Call to Order.....Chairman, Frank Avent, III
- 10:05am Trustees Attendance.....President Griffin
- 10:10am Invocation.....Rev.Robert Knight

10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics Statement Chairman, Frank V. Avent, III

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am **Trustees Business**.....Chairman, Frank V. Avent, III

Approval of Agenda

Approval of Minutes

- Regular Meeting on September 25, 2012
- Building and Grounds Committee Meeting/Finance Committee Meeting on August 23, 2012
- Building and Grounds Committee Meeting/Finance Committee Meeting on September 20, 2012

Committee Reports

- (1) Buildings and Grounds
- (2) Finance

- (3) Personnel and Student Services
- (4) Academic Program Services
- (5) Chairman's Comments and Announcements

10:30am **President's Report** – Dr. Ervin V. Griffin, Sr.

1. Final Enrollment numbers Fall 2012
2. Digital 2012 Community College Survey Winner
3. Funding for Customize Training Project Enviva Pellet \$21,613
4. Leadership Institute-Scott Ralls
5. Safety Drill Presentation

11:00am **Action Items**

1. Dominion's Right of Way Agreement
2. Extended Holiday Time
3. Internal Audit Accountability Plan

Informational Items

11:10am **Academic Affairs**

1. Strategic Planning Outreach
2. HCC 2012 Fall Festival
3. RVEC Memorandum of Agreement

11:20am **Administrative Services**

1. Financial Report: FY 11-12 State Expenditures through September 2012

11:30am **Institutional Advancement**

1. Annual Scholarships
2. HCC Foundation Board Meeting-October 23, 2012
3. 2012 Donor Luncheon-October 25, 2012
4. 2012 Annual Fund Campaign-October 26, 2012-November 15, 2012
5. American Indian Heritage Program-November 7, 2012
6. Phon-A-Thon-November 12-15, 2012 from 6:30 pm to 8:30 pm

11:40am **Student Government Association (SGA)-Carmen Betancourt, SGA President**

11:45am **Closed Session**

Adjournment