



**Halifax Community College  
Board of Trustees  
Minutes  
October 21, 2014**

**Board of Trustees:**

Trustee Michael Felt, Vice Chair  
Trustee James “Ray” Barmer  
Trustee Donna Clements  
Trustee Rachel Hux  
Trustee John Smith  
Trustee Ruel Solomon  
Trustee DeAntre’ Richardson  
Trustee Marie Robinson  
Trustee Sammy Webb

**Board of Trustees Absent:**

Trustee Bernella DeLaMora, Chair, excused  
Trustee Bettie Cofield, excused  
Trustee Stanley Edwards, excused  
Trustee Mary Mebane, excused

**Others Present:**

Dr. Ervin V. Griffin, Sr., President/CEO  
Dr. Deryl Davis Fulmer, Vice President of Academic Affairs  
Dr. Dianne Barnes Rhoades, Vice President of Institutional Advancement and Executive Director to the HCC Foundation  
Dr. Barbara Hasty, Dean of Student Service and Enrollment Management  
Dr. Adriane Leché, Dean of Institutional Effectiveness, Planning, and Assessment  
Ms. B. T. Brown, Dean of Curriculum Programs  
Ms. Tamba Thompson, Acting Dean of Workforce & Economic Development  
Ms. Tara Keeter, Director of Financial Aid  
Ms. Jenny Gray, Daily Herald Reporter

Ms. Melanie Temple, Public Information Officer  
Ms. Kimberly Mack, Executive Assistant to the President

### **Call to Order**

Vice Chair Michael Felt called the Halifax Community College Board of Trustees meeting to order on October 21, 2014 at 10:00 am in the president's conference room, Dr. Phillip W. Taylor Complex, Weldon, NC.

### **Trustee Quorum**

Vice Chair Felt stated the Chair DeLaMora, Trustee Cofield, Trustee Edwards, and Trustee Mebane all had excused absences. President Griffin stated that Ms. Smith, Vice President of Administrative Services and Mr. Henry, Associate Vice President of Finance were at Governmental Accounting Standards Board training at Nash Community College.

### **Invocation**

Trustee Smith gave the invocation.

### **Adoption of Agenda**

Trustee Webb made the motion to adopt today's agenda. Trustee Clements seconded the motion. The motion carried.

### **Introduction of Visitors**

Everyone present introduced themselves.

### **Ethics Statement**

Vice Chair Felt read the ethics statement. There were no conflicts of interest.

### **Trustee Business**

#### **Consent Agenda**

Vice Chair Felt asked was there any discussion on the consent agenda. There was no discussion. Trustee Robinson made the motion to approve the consent agenda, which included approval of minutes from the September 30, 2014 minutes, internal accountability/credibility audit plan, affordable health care administration plan to meet compliance, and the extended holiday time.

#### **Committee Report**

**Buildings and Grounds**-Trustee Clements reported that the Buildings and Grounds Committee met last week. During the meeting, trustees met maintenance staff.

**Finance**-No Report

**Personnel and Student Services**-No Report

**Academic**-Trustee Hux stated that the academic committee met this morning and had items that were on the consent agenda.

### **President's Report**

President Griffin thanked all the Board of Trustees, administration, faculty, and staff for their support and the progress that have been made carrying out the mission and purpose of HCC. It was announced that the executive report was in their folders for review. He presented a PowerPoint presentation with the president's report. (President's Report is Attachment A.)

### **Information Items**

#### **Academic Affairs**

1. **Proposed NC Car Project & Career & College Promise**-Dr. Deryl Davis-Fulmer, Vice President of Academic Affairs, stated that Northampton County Economic Development Commission was interested in partnering with Northampton County School District and Halifax Community College to pursue a golden leaf grant to establish classrooms and a CTE program at the NC Car track. Students will be able to earn a certificate in the automotive/transportation area. The program would potentially be offered at NC Car.
2. **Career & Technical Education (CTE) Advisory Committee**- Dr. Fulmer announced that the CTE Advisory Committee is a collaborative project between the four school districts in Halifax and Northampton counties. Together, they have been working on a grant through Perkins.
3. **Solar Education Update**- Dr. Fulmer also reported that HCC and Geenex have partnered to create awareness of solar energy and train the workforce for jobs in solar energy. In Phase I of the project, HCC faculty in industrial systems technology will become certified as energy practitioners to offer students a third party certification in the solar energy field. In January 2015, courses will be offered in photovoltaic systems technology and other courses will be taught through the Division of Workforce and Economic Development. The Center is scheduled to open May 2015.

#### **Administrative Services**

1. **Financial Report: FY 14-15 State Expenditures through September 30, 2014**-In the absence of Ms. Debra Smith, Vice President of Administrative Services, President Griffin presented the Board of Trustees with the financial reports regarding State, County, and the Centre at HCC. He also provided the Board with an update on the electronic sign and outdoor lights repaired around campus.

#### **Institutional Advancement**

1. **Foundation Meeting & Donor Luncheon**-Dr. Dianne Barnes Rhoades, Vice President of Institutional Advancement and Executive Director of the HCC Foundation, reminded everyone of the Donor Luncheon on October 23, 2014. She encouraged everyone to attend. The luncheon was sponsored by PNC Bank.
2. **Brick by Brick Campaign**-Dr. Rhoades provided an update to the Board regarding how many bricks had been sold and the date the kick-off campaign will begin for publicizing the brick by brick campaign. She also encouraged everyone present to purchase a brick.
3. **Calendar of Events**-Dr. Rhoades reminded everyone to attend as many upcoming events as they could. Also, she gave a copy of the calendar to those who wanted one.

#### **Student Government Association**

DeAntre' Richardson, Student Government Association, gave an update on SGA events and activities.

#### **Data Report**

President Griffin promised the Board the Board of Trustees last month that he would be bringing more data to the Board for discussion. This month, he discussed the HCC Quality Enhancement Plan and the Circle Program. Data was provided on the courses offered through the Circle Program Learning Communities from inception in Fall 2010 (the pilot year) through Fall 2014 and from 2010 through spring 2014. Three hundred students participated. Fall 2014, the program was redesigned to accommodate more students- 175 students are participating in this one semester.

#### **Approval of Report**

Trustee Webb made the motion to approve the president's report, which includes the president comments, informational items provided by the Academic Affairs, Administrative Services, Institutional Advancements, and the Student Government Association. Trustee Solomon seconded the motion. The motion carried.

#### **Adjournment**

Trustee Robinson made the motion to adjourn the meeting. Trustee Smith seconded the motion. The meeting was adjourned at 11:26 am.



Dr. Ervin V. Griffin, Sr., President/CEO



Bernella DeLaMora, Chair of the Board of Trustees