



**Halifax Community College
Board of Trustees
Called Meeting
Minutes
September 12, 2016**

Board of Trustees Present: Trustee Michael Felt, Chair
Trustee Donna Clements
Trustee J. Deans Eatman
Trustee Stanley Edwards
Trustee Marie Robinson, Vice Chair
Trustee Scott Richardson
Trustee Ruel Solomon
Trustee Sammy Webb

Board of Trustees Absent: Trustee Bettie Cofield, excused
Trustee Rachael Hux, excused
Trustee Robert Partin, excused
Trustee John Smith, excused

Others Present: Dr. Ervin V. Griffin, Sr., President/CEO
Kimberly Mack, Executive Assistant to the President and Board of Trustees
Debra Smith, Vice President of Administrative Services

Call to Order

Chairman Michael Felt called the Halifax Community College Board of Trustees called meeting to order on September 12, 2016 at 10:30 am in the president's conference room at Halifax Community College, Dr. Phillip W. Taylor Complex, Weldon, NC 27890.

Trustee Quorum

President Griffin reported to the chair that a quorum was met for the meeting.

Adoption of Agenda

Trustee Edwards made the motion to adopt the agenda. Trustee Solomon seconded the motion. The motion carried.

Ethics Statement

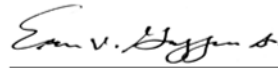
Chairman Felt read the ethics statement. There were no conflicts of interests.

Trustee Business

DCC 2-1 College Budget for NCCCS-Debra Smith, Vice President of Administrative Services discussed the DCC 2-1 College Budget for NCCCS. The total budget expenditures for the FY 201617 Budget, excluding capital improvement projects, were \$16,103,895. The deadline to submit this budget to the state is September 26, 2016. Trustee Marie Robinson made the motion to approve the DCC 2-1 College Budget for NCCCS. Trustee Ruel Solomon seconded the motion. The motion carried. Ms. Smith thanked the Board for the approval of the DCC 2-1 College Budget for NCCCS. She also stated that she and President Griffin will be presenting the budget to the Halifax County Board of Commissioners on September 19, 2016 at 5:30 pm.

Adjournment

Trustee Edwards made the motion to adjourn. Trustee Robinson seconded the motion. The motion carried. The meeting was adjourned at 10:46 am.



Dr. Ervin V. Griffin, Sr., President/CEO



Michael G. Felt, Chair of the Board of Trustees