



**Board of Trustees Meeting
August 31, 2010 at 10:00 a.m.
Agenda**

- 10:00am Call to Order..... Chair, Dr. Stanley Edwards
10:05am Trustees Attendance.....President Griffin
10:10am Invocation.....Rev. Robert Knight
10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics StatementChair, Dr. Stanley Edwards

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am **A. Trustees Business**.....Dr. Stanley Edwards

1. Approval of Agenda
2. Oath of New Board Member
3. Nominating Committee
4. Approval of Minutes of Regular Meeting on June 29, 2010
5. Committee Reports

Buildings and Grounds

Finance

Personnel/Student Services

Academic Programs Services

6. Announcements

10:40am **B. President's Report** – Dr. Ervin V. Griffin, Sr.

1. Halifax County Budget
2. Northampton County Budget
3. Small Business Center Network Annual Report 2009-2010
4. Turning Point Workforce Development Grant
5. NAACLS Accreditation
6. Proposed Changes in the Administrative Code
7. Student Support Services Program
8. Performance Indicator Report

11:00am **Action Items**

- 9. Blanket Travel**
- 10. Financial Aid Audit 2008-2009**
- 11. Fee Schedule**
- 12. Internal Audit/Accountability Plan – Spring 2010**
- 13. HCC Alumni Association Bylaws**

Informational Items

- 11:20am 14. Academic Affairs
- a. Prison Programs
 - b. GED and AHS Diplomas Awarded
 - c. Roanoke Valley Early College Update

- 11:30am 15. Administrative Services
- a. Financial Report

- 11:45am 16. Institutional Advancement
- a. Foundation and Grant Update
 - b. HCC Alumni Association Update

12:00am 17. Student Government Association

C. Closed Session

D. Adjournment