



**Board of Trustees Present:**

Trustee Bernella DeLaMora, Chair  
Trustee Michael Felt, Vice Chair  
Trustee James “Ray” Barmer  
Trustee Donna Clements  
Trustee Bettie Cofield  
Trustee Stanley Edwards  
Trustee Mary Mebane  
Trustee Marie Robinson  
Trustee John Smith  
Trustee Sammy Webb

**Board of Trustees Absent:**

Trustee Ruel Solomon, excused  
Trustee Rachel Hux, excused

**Others Present:**

Dr. Ervin V. Griffin, Sr., President/CEO  
Dr. Deryl Davis Fulmer, Vice President of Academic Affairs  
Dr. Dianne Barnes Rhoades, Vice President of Institutional Advancement and Executive Director of the HCC Foundation  
Mr. Thomas Henry, Associate Vice President of Administrative Services  
Ms. Debra Smith, Vice President of Administrative Services  
Dr. Barbara Hasty, Dean of Student Services and Enrollment Management  
Dr. Adriane Leché, Dean of Institutional Effectiveness, Planning and Assessment  
B. T. Brown, Dean of Curriculum Programs  
Dr. Tamba Thompson, Acting Dean of Workforce Development, Continuing Education and Community Service  
Daniel Lovett, Director of the Title III Programs and PRIDE Male Mentoring Program  
Melanie Temple, Director of Public Relations and Marketing

DeAntre' Richardson, SGA President, Student Trustee  
Tevin McWilliams, SGA Parliamentarian  
Ricardo Remerez, SGA Treasurer  
Monique Williams, SGA Secretary  
Jerry Edmonds, III, Director of the Small Business Center  
John Foriest, Director of Resource Development  
Jennifer Gray, The Daily Herald Reporter  
Kimberly Mack, Executive Assistant to the President

### **Call to Order**

Chair Bernella DeLaMora called the Halifax Community College (HCC) Board of Trustees meeting to order at 10:00 am in the President's conference room at Halifax Community College, Dr. Phillip W. Taylor Complex, Weldon, NC.

### **Trustee Attendance**

A quorum was met stated President Griffin.

### **Invocation**

Trustee Smith gave the invocation.

### **Swearing in of new board members- Sammy Webb and DeAndre' Richardson**

Kimberly Mack, Executive Assistant to the President and Notary, swore them in as members to the Board of Trustees.

### **Adoption of the Agenda**

Trustee Felt made the motion to adopt the agenda. Trustee Edwards seconded the motion. The motion carried.

### **Introduction of Visitors**

Everyone present introduced themselves. The new SGA President introduced the other SGA Officers. Acting Dean of Workforce Development Tamba Thompson introduced Jerry Edmonds, III to everyone as the new Director of the Small Business Center.

### **Check presentation to President Griffin and Chair DeLaMora from the Golden Leaf Foundation**

Mr. Gerlach, Golden Leaf Foundation, presented a check to Halifax Community College for \$450,000.

### **Ethics Statement**

Chair DeLaMora read the ethics statement. There were no conflicts of interest.

### **Trustee Business**

#### **Nominating Committee Report**

Trustee Stanley Edwards reported that the nominating committee met last week. In addition to himself, Trustee Bettie Cofield and Trustee Donna Clements were members. Trustee Edwards was elected to serve as chair of the committee. The committee gave consideration to all members of the Board in selecting a slate of officers to be recommended. The following slate of officers was unanimously agreed on for the 2013-14 calendar year: Chair, Trustee Barnella DeLaMora, Vice Chair, Trustee Michael Felt, and Secretary, President Ervin V. Griffin, Sr.

### **Election of Chair**

Trustee Edwards opened the floor for nominations of chair. He stated that the committee recommended Trustee Bernella DeLaMora. There were no other nominations, and Trustee Cofield made the motion to close nominations. Trustee Felt seconded the motion. The motion carried. Trustee DeLaMora was elected Chair.

### **Election of Vice Chair**

Trustee Edwards opened the floor for nominations of Vice Chair. He stated that the committee recommended Trustee Michael Felt. There were no other nominations, and Trustee Mebane made the motion to close nominations. Trustee Cofield seconded the motion. The motion carried. Trustee Felt was elected Vice Chair.

### **Election of Secretary**

Trustee Edwards opened the floor for nominations for Secretary. He stated that the committee recommended President Ervin V. Griffin, Sr. There were no other nominations. Trustee Felt made the motion to close the nominations. Trustee Robinson seconded the motion. The motion carried. President Griffin was elected secretary.

### **Consent Agenda**

Trustee Robinson made the motion to approve the consent agenda, which included approval of minutes from the June 24, 2014 regular meeting, approval of minutes from the June 24, 2014 regular meeting closed session, and the DCC 2-1 College Budget for North Carolina Community College System.

### **Chair's Comments**

**Congratulations to New Board members-** Chair DeLaMora congratulated the Trustee Sammy Webb and Trustee DeAndre' Richardson for getting appointed.

### **Former Trustees**

Chair DeLaMora mentioned that HCC family lost a number of trustees this past year. They were Roger Dalton, Besty Homewood, and Lillie Solomon. She congratulated the Dalton family for the late Roger Dalton being honored as a recipient of the NC Order of the Long Leaf Pine. Years ago, the late Lillie Solomon received the NC Order of the Long Leaf Pine.

### **Condolences to Dr. Barbara Bradley-Hasty**

Chair DeLaMora gave her condolences on behalf of the Board of Trustees, due to the passing of her husband recently.

### **Thank You Board of Commissioners**

Chair DeLaMora thanked the Board of Commissioners for giving the funds to remove the bats from the Buildings on campus.

### **Committee Reports**

Buildings and Grounds-no report

Finance Committee-no report

Academic-no report

Personnel and Student Services-no report

### **President's Comments**

President Griffin thanked all the Board of Trustees, administration, faculty, and staff for their support and the progress that had been made in carrying out the mission and purpose of HCC. He also mentioned that the executive report and the president's comments were presented differently and hoped the trustees liked the changed. (The PowerPoint presentation with the president's report is attached as Appendix A.)

### **Information Items**

#### **Academic Affairs**

1. **USA Today Readership Program**—Dr. Deryl Davis Fulmer informed the Board that HCC will begin the Community College USA Today Readership Program. It is designed to promote civic engagement, global awareness, and literacy on campus by providing students access to newspapers in their learning and community spaces. By providing students with daily access to newspapers, The Collegiate Readership Program will inform and educate students about community, national and world events. This program will help students develop a habit of reading newspapers on a regular basis.

Thus far, faculty was very excited about this program. They are anticipating considerable benefits from the availability of USA Today, and its benefits for encouraging the reading habit.

2. **Hollister Project**-Dr. Fulmer reported that Halifax Community College, the Hollister Chamber of Commerce, and Haliwa-Saponi Tribal Center have strengthened the community partnerships by working together to offer Human Resource Development (HRD) Computer classes and Adult Basic Education/General Educational Development GED® classes at the same time. This is the very first time HCC has offered HRD computer classes at the Hollister Chamber. The first HRD class was on August 11, 2014 and had an enrollment of 29 students.

3. **Update of the National Association for the Education of Young Children**-Dr. Fulmer stated that HCC is fortunate to have a 5-star NAEYC accredited Child Care Center. This Center provides our students with a stellar example of child care in both Halifax and Northampton counties. However, our faculty has felt the need to seek accreditation for the program as well. The faculty has undertaken the self-study process through the assistance of statewide Early Childhood Associate Degree (ECADA) funding and consulting support to seek this major accreditation

#### **Administrative Services**

1. **Financial Reports: FY 13-14 State Expenditures through June 30, 2014 and FY 14-15 State Expenditures through July 31, 2014** -Ms. Debra Smith, Vice President of Administrative Services, presented to the Board of Trustees the financial reports regarding State, County, and the Centre at HCC.

#### **Institutional Advancement**

1. **Tentative 2014-15 Calendar of Events and Lyceum Series of Events**-Dr. Dianne Rhoades, Vice President of Institutional Advancement and Executive Director to the HCC Foundation announced the tentative 2014-15 Calendar of Events and 2014-15 Academic Year. She encouraged everyone to attend as many events as they could.
2. **Halifax Community College Foundation 2014 Campus Fund Drive**-Dr. Rhoades reported that the 2014 campus fund drive will begin September 3, 2014. Donations and pledges are being solicited from administrators, faculty, and board members. All donations are tax deductible.
3. **HCC Foundation Scholarships**-Dr. Rhoades stated that scholarships were awarded for the 2014 fall semester and the 2015 spring semester to 88 recipients in the amount of \$58,800.

#### **Student Government Association**

DeAntre' Richardson, Student Government Association, gave an update on SGA events and activities.

#### **Adjournment**

Trustee Felt made the motion to adjourn. Trustee Smith seconded the motion. The meeting adjourned at 11:40 am.



Dr. Ervin V. Griffin, Sr., President/CEO



Bernella DeLaMora, Chair of the Board of Trustees

# Appendix A