



Halifax Community College
Board of Trustees
Board Meeting
June 28, 2011
Administration Board Room

Members Present:

Frank Avent III, Chairman
Dr. Stanley Edwards
Bernella DeLaMora
William (Jack) Boseman
David Cairns
Lillie Solomon
Rachel Hux
Bettie G. Cofield
Reggie Baird
Reverend Robert Knight
China Wade, SGA

Members Absent:

Jay Baker

Others Present:

Dr. Ervin Griffin, Sr., President
Dr. Erica Holmes, Vice President Academic Affairs
Deborah Armstrong, Vice President Administrative Services
Barbara Bradley-Hasty, Dean of Student Services
B.T. Brown – Acting Dean of Academics
Hilda J. Hawkins, Executive Assistant to the President
Mitchell Robinson, Associate VP Administrative Services
Melanie Temple, PIO Officer

Call to Order

Chairman Avent called the meeting to order at 10:00 a.m. President Griffin checked the attendance of the Board of Trustees and delivered the invocation.

Introduction of Visitors

Ethics Statement

Chairman Avent read the Ethics Statement. There was no indication of members having an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter.

Trustee Business

Approval of Agenda

Trustee Bernella DeLaMora made a motion to approve the June 28, 2011 Board of Trustee's meeting agenda and Trustee Rachel Hux seconded the motion. The motion was carried.

Approval of Minutes

Trustee Reggie Baird made a motion to approve the June 28, 2011 Board of Trustees meeting minutes and Trustee Bettie Cofield seconded the motion and the motion was carried.

Committee Reports

Building and Grounds

No Report

Finance

Trustee Lillie J. Solomon had an informational meeting with the Finance Committee.

Personnel/Student Services

No Report

Academic Programs Services

No Report

There were no other committee reports.

Announcements

Chairman Frank Avent announced that the Governor's office has reappointed Trustee Rachel Hux to HCC Board of Trustees.

President's Report

Dr. Griffin thanked the Board of Trustees for their dedicated support. Dr. Griffin gave the Board of Trustees an update on a few items. They include the following:

SACS/COC

Dr. Griffin gave an overview to the Board of Trustees regarding full reaffirmation from SACS.

NAEYC Accreditation

Dr. Griffin had Ms. B. T. Brown to give an overview to the Board of Trustees regarding the NAEYC accreditation.

Nursing and Dental Program

Dr. Griffin had Dr. Holmes to give an overview to the Board of Trustees regarding the Nursing and Dental Program.

Trustee Lillie L. Solomon made a motion to approve the June 28, 2011 President's report. Trustee Bernella DeLaMora seconded the motion and the motion was carried.

Action Items

Performance Indicators for 2010

The HCC Board of Trustees was asked to approve the Performance Indicators for 2010 presented by Dr. Erica Holmes.

Trustee William Boseman made a motion to approve the Performance Indicators for 2010. Trustee Stanley Edwards seconded the motion and the motion was carried.

Final Audit for Halifax Community College 2010-11

The HCC Board of Trustees was asked to approve the Final Audit for Halifax Community College for 2010-11 presented by Dr. Erica Holmes.

Trustee Lillie Solomon made a motion to approve the Final Audit for Halifax Community College for 2010-11. Trustee Bernella DeLaMora seconded the motion and the motion was carried.

Curriculum Program Terminations

The HCC Board of Trustees was asked to approve the Curriculum Program Terminations (Networking Technology, Masonry Certificate, Plumbing Certificate, and Electrical Technology Certificate) presented by Dr. Erica Holmes.

Trustee Bernella DeLaMora made a motion to approve the Curriculum Program Terminations (Networking Technology, Masonry Certificate, Plumbing Certificate, and Electrical Technology Certificate). Trustee William Boseman seconded the motion and the motion was carried.

Addendum to Administrative and Academic Calendars Fall 2011

The HCC Board of Trustees was asked to approve the Addendum to Administrative and Academic Calendars Fall 2011 presented by Dr. Erica Holmes.

Trustee William Boseman made a motion to approve the Addendum to Administrative and Academic Calendars Fall 2011. Trustee Reggie Baird seconded the motion and the motion was carried.

Write Off of Uncollectable Accounts Receivables

The HCC Board of Trustees was asked to approve the Write Off of Uncollectable Accounts Receivables presented by Mitchell Robinson.

Trustee Reggie Baird made a motion to approve the Write Off of Uncollectable Accounts Receivable. Trustee Stanley Edwards seconded the motion and the motion was carried.

Dr. Griffin gave an overview to the Board of Trustees regarding the Addendum to Administrative and Academic Calendars Fall 2011.

The Board of Trustees asked Ms. Deborah Armstrong to check on getting Halifax Community College a Check Cashing Machine.

Informational Items

Academic Affairs

Prison Waiver

Dr. Holmes gave an overview to the Board of Trustees regarding the Prison Waiver.

Bellevue University Articulation Agreement

Dr. Holmes gave an overview to the Board of Trustees regarding the Bellevue University Articulation Agreement.

Redesign Development Math

Dr. Holmes gave an overview to the Board of Trustees regarding the Redesign Development Math.

Administrative Services

Financial Update

Vice President Deborah Armstrong answered all inquiries regarding the Monthly Financial Report. Vice President Armstrong also gave an update to the Board of Trustees on Northampton County car donation to BLET of a 1997 Ford Crown Victoria.

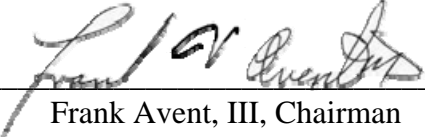
Institutional Advancement

Student Government Association (SGA)

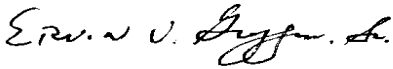
Ms. Wade gave an overview of the accomplishments of the SGA and also thanked the President and Board of Trustees for allowing her the opportunity to serve on the board for 2011-12.

Closed Session

Trustee Lillie L. Solomon made a motion to adjourn the June 28, 2011 board meeting and Trustee William Boseman seconded the motion. The motion was carried. The meeting was adjourned 12:00 noon.



Frank Avent, III, Chairman



Dr. Ervin V. Griffin, Sr., Secretary