



Halifax Community College
Board of Trustees
Board Meeting
May 24, 2011
Administration Board Room

Members Present:

Frank Avent III, Chairman
Dr. Stanley Edwards
Bernella DeLaMora
William (Jack) Boseman
David Cairns
Lillie Solomon
Rachel Hux
Bettie G. Cofield

Members Absent:

Reggie Baird
Jay Baker
Reverend Robert Knight
China Wade, SGA

Others Present:

Dr. Ervin Griffin, Sr., President
Dr. Erica Holmes, Vice President Academic Affairs
Deborah Armstrong, Vice President Administrative Services
Barbara Bradley-Hasty, Dean of Student Services
Hilda J. Hawkins, Executive Assistant to the President
Mitchell Robinson, Associate VP Administrative Services
Melanie Temple, PIO Officer

Call to Order

Chairman Avent called the meeting to order at 10:00 a.m. President Griffin checked the attendance of the Board of Trustees and delivered the invocation.

Introduction of Visitors

Ethics Statement

Chairman Avent read the Ethics Statement. There was no indication of members having an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter.

Trustee Business

Approval of Agenda

Trustee Bernella DeLaMora made a motion to approve the May 24, 2011 Board of Trustee's meeting agenda and Trustee Rachel Hux seconded the motion. The motion was carried.

Approval of Minutes

Trustee Lillie L. Solomon made a motion to approve the May 24, 2011 Board of Trustees meeting minutes and Trustee William Boseman seconded the motion and the motion was carried.

Committee Reports

Trustee Jackson Boseman asked Dr. Griffin on behalf of the Building and Grounds Committee for the car that has been onsite for a long time be sold or junked.

There were no other committee reports.

Announcements

President's Report

Dr. Griffin thanked the Board of Trustees for their dedicated support. Dr. Griffin gave the Board of Trustees an update on a few items. They include the following:

Angels Closet

Dr. Griffin announced to the Board of Trustees that the Angels Closet Award the College a \$500.00 scholarship.

Krystal Fleming

Dr. Griffin announced to the Board of Trustees that Krystal Fleming was the first student to earn both a high school diploma and a technical certificate from Halifax Community College.

GED Graduates

Dr. Griffin announced that there were 93 GED candidates to graduate from the College on Graduation Day.

Education Lottery Scholarship

Dr. Griffin gave an overview to the Trustees regarding the Education Lottery Scholarship being reduced.

Budget Update

Dr. Griffin gave an overview to the Trustees regarding the Project 2011-12 College Allotments Budget Update.

Secretary Moses Cary, Jr.

Dr. Griffin gave an overview to the Trustees on Secretary Moses Cary, Jr., visit to the College.

Outreach

Dr. Griffin gave an overview to the Trustees on the College Outreach.

Trustee Lillie L. Solomon made a motion to approve the May 24, 2011 President's report. Trustee Bernella DeLaMora seconded the motion and the motion was carried.

Action Items

Approval of the By-Law Update

The HCC Board of Trustees was asked to approve By-Law Update by Chairman Frank Avent.

Trustee William Boseman made a motion to approve the By-Law Update. Trustee Bettie Cofield seconded the motion and the motion was carried.

Informational Items

Academic Affairs

Upper Coastal Plains Grant

Dr. Holmes announced to the Board of Trustees that the Upper Coastal Plains Grant of \$5,000 will sponsor the first College's Academic Leadership Training to Faculty and Staff on May 26-27, 2011.

Developmental Math

Dr. Holmes gave an overview to the Board of Trustees that the Developmental Math scores were passing 76.2% rate.

New Division Chair of the School of Arts and Science

Dr. Holmes introduced the Professor Calvin Stansbury as the new Math Chair and Professor LaTeef Balogun as the new Business Chair.

Administrative Services

Financial Update

Vice President Deborah Armstrong answered all inquiries regarding the Monthly Financial Report. Vice President Armstrong also gave an update to the Board of Trustees of the upgrades for Room 108.

Institutional Advancement

SGA

Dr. Holmes gave an overview to the Board of Trustees of the events that the SGA had been involved in.

Closed Session

Chairman Frank Avent asked the Board of Trustees to go into closed session.

Trustee Lillie L. Solomon made a motion to go into closed session. Trustee Bernella DeLaMora seconded the motion and the motion was carried. The Board convened to discuss personnel matters.

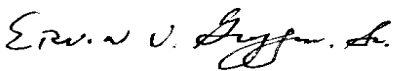
Trustee Lillie L. Solomon made a motion to come out of closed session. Trustee William Boseman seconded the motion and the motion was carried. The Board reconvened at 11:45.

The Chairman of the Evaluation Committee, Trustee Stanley Edwards explained that an evaluation of President Griffin had been conducted and concluded with an exceptional outcome. Chairman Avent expressed his gratitude for the outstanding service of President Griffin on behalf of the entire Board. Chairman Avent will submit a written assessment to the North Carolina Community College System to complete the evaluation process.

Trustee Lillie L. Solomon made a motion to adjourn the May 24, 2011 board meeting and Trustee Rachel Hux seconded the motion. The motion was carried. The meeting was adjourned 12:00 noon.



Frank Avent, III, Chairman



Dr. Ervin V. Griffin, Sr., Secretary