



Halifax Community College
Board of Trustees
Board Meeting
May 22, 2012
Administration Board Room

Members Present:

Frank Avent III, Chairman
Dr. Stanley Edwards

Jay Baker
Lillie J. Solomon
James (Ray) Barmer
Michael G. Felt
Bettie G. Cofield
David Cairns
Bernella DeLaMora
Reverend Robert Knight
Mary Mebane

Members Absent:

Rachel Hux
Carmen Betancourt, SGA

Others Present:

Dr. Ervin Griffin, Sr., President
Dr. Erica Holmes, Vice President Academic Affairs
Robert (Bob) Howard, Vice President Administrative Affairs
Dr. Barbara Bradley-Hasty, Dean of Student Services
B.T. Brown –Dean of Curriculum
Dr. Vera Palmer – Dean of Continuing Education
Dr. Dianne Rhoades – Interim-Vice President Institutional
Advancement
Dr. Edwin Imasuen, Director of Institutional Effectiveness/Strategic
Planning
Mitchell Robinson, Associate VP Administrative Services
Hilda J. Hawkins, Executive Assistant to the President
Shaun Stokes, Faculty Senate Representative
Melanie Temple, PIO Officer

Jacqueline Hough, Daily Herald

Others Absent:

Call to Order

Chair Frank V. Avent, III, called the meeting to order at 10:00 a.m. Dr. Ervin V. Griffin, Sr., checked the attendance of the Board of Trustees. Trustee Stanley Edwards delivered the invocation.

Introduction of Visitors

Ethics Statement

Chair Frank Avent read the Ethics Statement. There was no indication of members having conflict of interest or appearance of a conflict of interest which exists with regard to any matter.

Trustee Business

Approval of Agenda

Trustee Jay Baker made a motion to approve the May 22, 2012, Board of Trustees meeting agenda and Trustee Bernella DeLaMora seconded the motion. The motion was carried.

Approval of Minutes

Trustee Ray Barner made a motion to approve the April 24, 2012 minutes with corrections, Board of Trustees meeting minutes and Trustee Stanley Edwards seconded the motion. The motion was carried.

Committee Reports

Building and Grounds

No Report.

Finance

No Report.

Personnel/Student Services

Trustee Stanley Edwards asked the Board of Trustees to send their President's evaluation to him by the end of the week.

Academic Programs Services

No Report.

Announcements

Chairman Frank V. Avent, III informed the Board of Trustees the Board of Trustees Retreat will be June 26, 2012 at the Hampton Inn in Roanoke Rapids, NC. He also stated that the HCC Enfield site had their CNA Graduation on May 17, 2012 and HCC Scotland Neck CNA will be on May 29, 2012.

President's Report

President Griffin thanked the Board of Trustees for their continued support of our students, faculty, staff, and administration in all of our endeavors to fulfill the mission and purpose(s) of our College. Dr. Griffin gave the Board of Trustees an update on the following items:

Graduation

Dr. Griffin gave an overview to the Board of Trustees regarding 2012 HCC Graduation. HCC awarded 374 credentials (51 GED certificates; 146 certificates; 41 diplomas; and 136 Associate Degrees (35 College transfer). HCC had about 321 participants in the graduation ceremony. Also, there were 10 special medallions given out in regards to the Upper Coastal Grant.

HCC Leadership Institute

Sherida Gholston gave an overview to the Board of Trustees regarding the first HCC Leadership Institute.

Trustee Lillie Solomon made a motion to approve the May 22, 2012 President's Report. Trustee Bernella DeLaMora seconded the motion. The motion was carried.

Action Items

HCC College Fees

The HCC Board of Trustees was asked to approve the Fee Schedule for 2012-13 presented by Dr. Erica Holmes. The student activity fee decreased from \$35.00 to \$32.00 which is the maximum allowed by the state.

Trustee Jay Baker made a motion to approve the Fee Schedule for 2012-13 presented by Dr. Erica Holmes. Trustee Bettie Cofield seconded the motion. The motion was carried.

Quality Assurance Quality Report

The HCC Board of Trustees was asked to accept the Quality Assurance Report conducted by the Department of Prisons presented by Dr. Erica Holmes.

Trustee Stanley Edwards made a motion to accept the Quality Assurance Report conducted by the Department of Prisons presented by Dr. Erica Holmes. Trustee Lillie Solomon seconded the motion. The motion was carried.

Informational Items

Academic Affairs

BLET Cadet Graduation

Dr. Erica Holmes gave an overview to the Board of Trustees regarding BLET Cadet Graduation.

Graduation

Dr. Holmes gave an overview to the Board of Trustees regarding HCC 2012 Graduation.

Summer Enrollment

Dr. Holmes gave an overview to the Board of Trustees regarding the Summer Enrollment count of 203 students and Summer school started on May 21, 2012.

Hollister Project

Dr. Palmer gave an update to the Board of Trustees regarding the Hollister Project.

Administrative Services

Financial Update

Vice President Robert Howard gave an overview to the Board of Trustees regarding the Financial Report on the State, County, and Centre at HCC.

Institutional Advancement

2012 HCC Golf Tournament

Dr. Dianne Rhoades gave an update to the Board of Trustees regarding the 2012 HCC Golf Tournament.

Scholarships

Dr. Dianne Rhoades gave updates to the Board of Trustees regarding the following scholarships:

- Dock M. Brown
- Ellis Squire
- Ralph J. Bunch
- Halifax-Northampton School Scholarship

American Indian Heritage

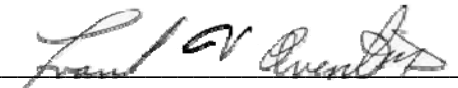
Dr. Dianne Rhoades announced to the Board of Trustees that the American Indian Heritage event will be held on November 7, 2012 at 10:00 a.m. in the Centre.

Student Government Association Student Government Association (SGA)

Dr. Barbara Bradley-Hasty gave an overview to the Board of Trustees regarding the HCC SGA.

Closed Session

Trustee Jay Baker made a motion to adjourn the May 22, 2012 board meeting and Lillie Solomon seconded the motion. The motion was carried. The meeting was adjourned 11:35 a.m.



Frank Avent, III, Chairman



Dr. Ervin V. Griffin, Sr., Secretary