



Minutes
Halifax Community College Board of Trustees
April 30, 2019

Board of Trustees Present:

Trustee Michael Felt, Chairman
Trustee Marie Robinson, Vice Chair
Trustee Fannie Greene
Trustee Jennifer Locke
Trustee Mary Mebane
Trustee Michael Mills
Trustee Ruel Solomon
Trustee Robin Lancaster
Trustee John Smith
Trustee Chelsea Harris, Student Trustee

Board of Trustee Absent:

Trustee J. Deans Eatman, excused
Trustee Bettie Cofield, excused
Trustee Byron Waters, excused

Others Present:

Dr. Michael Elam, President/CEO
Dr. Jeffery Fields, Vice President of Academic Affairs and Dean of Curriculum
Dr. Barbara Hasty, Vice President of Student Services and Enrollment Management
Jerry Edmonds, Dean of Workforce & Economic Development
Kimberly Mack, Executive Assistant to President and the Board of Trustees
Daniel Lovett, Director of PRIDE, Title III Programs, and Special Assistant to the President
Vanessa Council, Graphic Designer
Margaret Murga, Human Resources Director
David Forester, Vice President of Administrative Services
Molly Wallace, Director of Public Relations and Marketing
Victor Marrow, EDA Grant Coordinator
Dr. Edwin Imasuen, Vice President of Institutional Effectiveness & Advancement

Allen Purser, Executive Director of the HCC
Foundation, Inc.
Jeremy Webb, Facilities Director
Richard Holm, Daily Herald Reporter

Call to Order

Chairman Michael Felt called the Halifax Community College Board of Trustees meeting to order on April 30th at 9 a.m. at the Hampton Inn in Roanoke Rapids in their conference room.

Trustee Attendance

Trustee Elam did a roll call. A quorum was met for the meeting

Invocation

Trustee Smith gave the invocation.

Adoption of the Agenda

Trustee Mebane made the motion to adopt today's agenda. Trustee Mills seconded the motion. The motion carried.

Ethics Awareness & Conflict of Interest Reminder

Chairman Felt read the Ethics Awareness & Conflict of Interest reminder. There were no conflicts of interest.

Introduction of Visitors and New Staff

Everyone present introduced himself or herself.

Trustee Business

Board Retreat

Dr. Donny Hunter, retired President/CEO of NCACCT and the National Search Consulting President & CEO Facilitator gave the legislative update on the issues facing NC Community Colleges. Dr. Hunter finished his presentation early, so the board discussed the president's evaluation template until the next presenters arrived. Dia Denton, Halifax County Deputy Manager, and the Honorable Linda Brewer, Halifax County Board of Commissioner from District 3, discussed the issues facing Halifax County, the budget, and how it affects Halifax Community College. The Honorable Charles R. Tyner, Chairman of the Northampton County Board of Commissioners, presented issues facing Northampton County, the budget, and how it affects Halifax Community College. The board reviewed the mission, vision, values. There were no changes. After lunch, Dr. Elam and Chairman Felt thanked everyone for attending the retreat and encouraged everyone to fill out their evaluations and Board Self-Assessments.

Review and Selection of the President’s Evaluation Template

The discussion continued from earlier regarding the president’s evaluation template. The board decided to keep the evaluation the same and add comments after each section. The ratings also changed to 4 = Superior, 3 = Above Average, 2 = Satisfactory, and 1= Below Standards. Trustee Robinson made the motion to keep the president’s evaluation tool the same and amend it to add comments at the end of each section, and change the ratings to the following: 4 = Superior, 3 = Above Average, 2 = Satisfactory, and 1= Below Standards. Trustee Solomon seconded the motion. The motion carried. Chairman Felt stated that after the evaluation tool is amended, the evaluation template would be sent out to all board members for them to complete by the next board meeting on May 21, 2019.

Closed Session

Trustee Robinson made the motion to go into closed session pursuant to NCGS 143-318.11 (a)(3) to consult with the Board’s attorney regarding a confidential attorney/client privilege matter. Trustee Smith seconded the motion. The motion carried.

Adjournment

Trustee Robinson made the motion to adjourn. Trustee Solomon seconded the motion. The motion carried. The meeting was adjourned at 1:30 p.m.



Michael G. Felt, Board Chair



Dr. Michael A. Elam, President/CEO