



Minutes
Halifax Community College Board of Trustees
April 24, 2018

Board of Trustees Present: Trustee Michael Felt, Chair
Trustee Marie Robinson, Vice Chair
Trustee J. Deans Eatman
Trustee Stanley Edwards
Trustee Fannie Greene
Trustee Mary Mebane
Trustee Ruel Solomon
Trustee John Smith

Board of Trustees Absent: Trustee Bettie Cofield, excused
Trustee Michael Mills, excused
Trustee Byron Waters, excused
Trustee Sammy Webb, excused

Call to Order

Chairman Michael Felt called the Halifax Community College Board of Trustees meeting to order on April 24, 2018 at 9 a.m. in the conference room at the Hampton Inn, 85 Hampton Blvd, Roanoke Rapids, NC 27870.

Trustee Quorum

Trustee Elam did a roll call. A quorum was met for the meeting.

Invocation

Trustee Smith gave the invocation.

Adoption of the Agenda

Trustee Greene made the motion to adopt the trustees' agenda as submitted. Trustee Mebane seconded the motion. The motion carried.

Ethics Awareness & Conflict of Interest Reminder

Chairman Felt read the Ethics Awareness & Conflict of Interest reminder. There were no conflicts of interest.

Trustee Business

Consent Agenda

Chairman Felt asked if anyone had any questions or an item to pull off the consent agenda. Trustee Mebane made the motion to approve the consent agenda with the approval of minutes from the March 28, 2018 regular meeting. Trustee Smith seconded the motion. The motion carried.

Committee Reports

Buildings, Grounds, and Finance

Financial Report: Fiscal Year 2017-18 State, County, and the Griffin Centre Expenditures through March 31, 2018-Mr. David Forester, Vice President of Administrative Services, shared with the board the State, County, and the Griffin Centre revenue and expenditures. Trustee Robinson made the motion to approve the financial report. Trustee Edwards seconded the motion. The motion carried.

Personnel and Student Services

Board Self-Evaluation –New SACS-COC Standard Bylaw Language-Trustee Edwards discussed adding to the bylaws the language that the Board of Trustees will have conduct an annual self-evaluation. This addition to the bylaws is due to the implementation of the new standards created by SACS-COC. The language will be added to the trustee bylaws in Article II-Powers & Duties of the Board of Trustees, #10. Perform an annual self-evaluation. Trustee Greene made the motion to lay the bylaw addition on the table until the next meeting. Trustee Edwards seconded the motion. The motion carried.

Chair Comments and Announcements

President's Evaluation-Chairman Felt informed the Board of Trustees that the president's evaluation will be shared with the President at the June meeting. It is deferred to get additional evaluations from the trustees.

Trustee's Self-evaluation-Chairman Felt shared with the Board to please get their trustee self-evaluation in, so it can be tabulated. There are a few missing. It is important to have everyone's input from the board. The results of the self-evaluation will not be shared with the trustees at the board retreat after this meeting.

HCC Hosting the Board of Commissioners on May 7th at 12 Noon in the president's conference room –Chairman Felt also announced HCC was hosting the Board of Commissioners on May 7th at 12 Noon for lunch and a tour of the campus. If anyone was interested in attending to please inform Ms. Mack.

Senator Toby Fitch will be visiting HCC on May 2nd at 11 a.m. to meet with HCC-Chairman Felt also shared that Senator Fitch will be visiting HCC. However, he was just informed the May 2nd day will need to be rescheduled.

Adjournment

Trustee Eatman made the motion to adjourn the meeting. Trustee Robinson seconded the motion. The meeting was adjourned at 9:15 a.m.



Michael G. Felt, Board Chair



Dr. Michael A. Elam, President/CEO