



Halifax Community College
Board of Trustees
Board Meeting
April 24, 2012
Administration Board Room

Members Present:

Frank Avent III, Chairman
Dr. Stanley Edwards
Rachel Hux
Jay Baker
Lillie J. Solomon
Mary Mebane
James (Ray) Barmer
Michael G. Felt
Bettie G. Cofield
David Cairns
Carmen Betancourt, SGA

Members Absent:

Bernella DeLaMora
Reverend Robert Knight

Others Present:

Dr. Ervin Griffin, Sr., President
Dr. Erica Holmes, Vice President Academic Affairs
Robert (Bob) Howard, Vice President Administrative Affairs
Dr. Barbara Bradley-Hasty, Dean of Student Services
B.T. Brown –Dean of Curriculum
Dr. Vera Palmer – Dean of Continuing Education
Dr. Dianne Rhoades – Interim-Vice President Institutional
Advancement
Mitchell Robinson, Associate VP Administrative Services
Hilda J. Hawkins, Executive Assistant to the President
Larry Crisafulli, Business and Industry Coordinator/CE-Instructor
Shaun Stokes, Faculty Senate Representative
Melanie Temple, PIO Officer
Jacqueline Hough, Daily Herald

Others Absent: Dr. Edwin Imasuen, Director of Institutional Effectiveness/Strategic Planning

Call to Order

Chair Frank V. Avent, III, called the meeting to order at 10:00 a.m. Dr. Ervin V. Griffin, Sr., checked the attendance of the Board of Trustees. Trustee Stanley Edwards delivered the invocation.

Introduction of Visitors

Dr. Griffin introduced Mrs. Casey Baird, the HCC student was the Recipient of the North Carolina Community College Academic Excellence Award.

Cindy Collins and Howard Bethany gave an overview of the HCC Relay for Life event to the Board of Trustees.

Ethics Statement

Chair Frank Avent read the Ethics Statement. There was no indication of members having conflict of interest or appearance of a conflict of interest which exists with regard to any matter.

Trustee Business

Approval of Agenda

Trustee Ray Barmer made a motion to approve the April 24, 2012, Board of Trustees meeting agenda and Trustee Rachel Hux seconded the motion. The motion was carried.

Approval of Minutes

Trustee Michael Felt made a motion to approve the March 27, 2012 minutes with corrections, Board of Trustees meeting minutes and Trustee Rachel Hux seconded the motion. The motion was carried.

Committee Reports

Building and Grounds

No Report.

Finance

No Report.

Personnel/Student Services

Trustee Stanley Edwards gave the Board of Trustees personnel procedures and guidelines for President's evaluation.

Academic Programs Services
No Report.

Announcements

Chairman Frank V. Avent, III asked the members of the Board of Trustees to let him know if they had anybody that would be good to serve on the HCC Foundation Board.

Trustee Stanley gave an overview of the North Carolina Trustees Law Summit that was held in Raleigh, NC.

President's Report

President Griffin thanked the Board of Trustees for their continued support of our students, faculty, staff, and administration in all of our endeavors to fulfill the mission and purpose(s) of our College. Dr. Griffin gave the Board of Trustees an update on the following items:

Men to Men Summit Activities

Dr. Griffin gave an overview to the Board of Trustees regarding 2012 Men to Men Summit activities.

Funding for Kapstone Paper and Packaging

Dr. Griffin gave an overview to the Board of Trustees regarding the funding for Kapstone Paper and Packaging.

Financial Aid

Tara Keeter gave an overview to the Board of Trustees regarding HCC Financial Aid for the Pell Grant and Student Loans.

Appointment to the North Carolina Community College Systems Performance Funding Committee

Dr. Griffin informed the Board of Trustees that he has been appointed to the North Carolina Community College Systems Performance Funding Committee.

Trustee Michael Felt made a motion to approve the April 24, 2012 President's Report. Trustee Mary Mebane seconded the motion. The motion was carried.

Action Items

None Reported.

Informational Items

Academic Affairs

Child Care Accreditation

Mrs. Vickie Collier gave an overview to the Board of Trustees regarding the Child Care Accreditation.

Graduation

Dr. Holmes gave an overview to the Board of Trustees regarding the upcoming HCC 2012 Graduation.

The Voice Student Newsletter

Dr. Holmes gave an overview to the Board of Trustees regarding the Voice Student Newsletter.

Administrative Services

Financial Update

Vice President Robert Howard gave an overview to the Board of Trustees regarding the Financial Report on the State, County, and Centre at HCC.

Institutional Advancement

Dr. Dianne Rhoades gave updates to the Board of Trustees regarding the Institutional Advancement Department.

Student Government Association Student Government Association (SGA)

Ms. Carmen Betancourt gave an overview to the Board of Trustees regarding the SGA activities

Closed Session

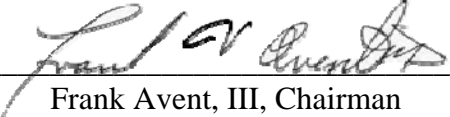
Chairman Frank Avent asked the Board of Trustees to go into closed session to discuss a personnel issue.


Trustee Lillie J. Solomon made a motion to go into closed session. Trustee Jay Baker seconded the motion and the motion was carried. The Board convened to discuss personnel matters.

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Trustee Lillie J. Solomon made a motion to come out of closed session. Trustee Ray Barmer seconded the motion and the motion was carried. The Board reconvened at 11:50 a.m.

Trustee Lillie J. Solomon made a motion to adjourn the April 24, 2012 board meeting and Trustee Ray Barmer seconded the motion. The motion was carried. The meeting was adjourned 12:00 p.m.


Frank Avent, III, Chairman


Dr. Ervin V. Griffin, Sr., Secretary