



Halifax Community College
Board of Trustees
Board Meeting
March 27, 2012
Administration Board Room

Members Present:

Frank Avent III, Chairman
Dr. Stanley Edwards
Rachel Hux
Jay Baker
Bernella DeLaMora
Lillie J. Solomon
Mary Mebane
James (Ray) Barmer
Reverend Robert Knight
Michael G. Felt
Carmen Betancourt, SGA

Members Absent:

Bettie G. Cofield
David Cairns

Others Present:

Dr. Ervin Griffin, Sr., President
Dr. Erica Holmes, Vice President Academic Affairs
Robert (Bob) Howard, Vice President Administrative Affairs
Dr. Barbara Bradley-Hasty, Dean of Student Services
B.T. Brown –Dean of Curriculum
Dr. Vera Palmer – Dean of Continuing Education
Dr. Dianne Rhoades – Interim-Vice President Institutional
Advancement
Dr. Edwin Imasuen, Director of Institutional Effectiveness/Planning
Mitchell Robinson, Associate VP Administrative Services
Hilda J. Hawkins, Executive Assistant to the President
Larry Crisafulli, Business and Industry Coordinator/CE-Instructor
Shaun Stokes, Faculty Senate Representative
Melanie Temple, PIO Officer
Jacqueline Hough, Daily Herald

Others Absent:

Call to Order

Chair Frank V. Avent, III, called the meeting to order at 10:00 a.m. Dr. Ervin V. Griffin, Sr., checked the attendance of the Board of Trustees. Trustee Robert Knight delivered the invocation.

Introduction of Visitors

Dr. Griffin announced to the Board of Trustees that Mrs. Casey Baird, HCC student will be the Recipient of the North Carolina Community College Academic Excellence Award (AE) recipient in Raleigh, NC on April 19, 2012.

Introduction and Oath of New Members

Following the introduction of all visitors, Delois Mercer, Notary Public, administered the oath to new board member, Michael G. Felt.

Ethics Statement

Chair Frank Avent read the Ethics Statement. There was no indication of members having conflict of interest or appearance of a conflict of interest which exists with regard to any matter.

Trustee Business

Approval of Agenda

Trustee Bernella DeLaMora made a motion to approve the March 27, 2012, Board of Trustees meeting agenda and Trustee Jay Baker seconded the motion. The motion was carried.

Approval of Minutes

Trustee Lillie J. Solomon made a motion to approve the February 28, 2012 with corrections, Board of Trustees meeting minutes and Trustee Rachel Hux seconded the motion. Trustee Michael Felt abstained due to this being his first board meeting. The motion was carried.

Committee Reports

Building and Grounds

No Report

Finance

Finance Committee met on March 22, 2012. No Report.

Personnel/Student Services

Trustee Stanley Edwards presented the Alternative President's Salary Model to the Board of Trustees for Approval. Trustee Jay Baker made a motion to approve the Alternative President's Salary Model for HCC and Trustee Lillie J. Solomon seconded the motion. The motion was

carried. Trustee Stanley Edwards advised the Board of Trustees that the President's evaluation forms will be sent out to Board of Trustees before the next board meeting for discussion and timeline in order to meet the North Carolina Community College deadline.

Academic Programs Services

Trustee Lillie J. Solomon gave remarks regarding the HCC Women of Excellence program that was held on March 20, 2012 at the Centre. Trustee Solomon stated the conference was excellent and the two speakers were outstanding. Approximately 400 students were in attendance.

Announcements

Chair Frank Avent announced that Trustee Michael G. Felt replaced Trustee Reggie Baird on the Halifax Community College Board of Trustees. Chair Avent and Trustee Stanley Edwards gave an overview of the Community College National Legislative Summit.

President's Report

President Griffin thanked the Board of Trustees for their continued support of our students, faculty, staff, and administration in all of our endeavors to fulfill the mission and purpose(s) of our College. Dr. Griffin gave the Board of Trustees an update on a few items. They include the following:

Dr. Griffin asked Larry Crisafulli to give the Board of Trustees an overview of the relationship between Halifax Community College and some of the local companies that the College has built a relationship with.

Strategic Planning Update 2013-2017

Dr. Griffin gave an overview to the Board of Trustees regarding Strategic Planning Update 2013-2017 for HCC.

Halifax Community College Indirect Rate

Dr. Griffin gave an overview to the Board of Trustees regarding Halifax Community College Indirect Rate.

Additional Funding for the Turning Point Work Force Development to HCC Joblink

Program

Dr. Griffin gave an overview to the Board of Trustees regarding additional funding for the Turning Point Work Force Development to HCC Joblink.

Alternative Presidents' Salary Model

Dr. Griffin gave an overview to the Board of Trustees regarding the Alternative Presidents' Salary Model.

Trustee Michael G. Felt made a motion to approve the March 27, 2012 President's Report. Trustee Mary Mebane seconded the motion. The motion was carried.

Action Items

Proposed Northampton County Budget

The HCC Board of Trustees was asked to approve the proposed Northampton County Budget that was presented by Bob Howard.

Trustee Mary Mebane made a motion to approve the proposed Northampton County Budget that was presented by Bob Howard. Trustee Stanley Edwards seconded the motion. The motion was carried.

Four Day Summer Schedule

The HCC Board of Trustees was asked to approve the Four Day Summer Schedule for Halifax Community College presented by Dr. Griffin.

Trustee Lillie J. Solomon made a motion to approve the Four Day Summer Schedule for Halifax Community College presented by Dr. Griffin. Trustee Rachel Hux seconded the motion. The motion was carried.

Paralegal Technology Certificate

The HCC Board of Trustees was asked to approve the Paralegal Technology Certificate Program for Halifax Community College presented by Dr. Erica Holmes.

Trustee Robert Knight made a motion to approve the Paralegal Technology Certificate Program for Halifax Community College presented by Dr. Erica Holmes. Trustee Michael G. Felt seconded the motion. The motion was carried.

Informational Items

Academic Affairs

Internal Audit/Accountability Plan

The HCC Board of Trustees was asked to accept the Internal Audit/Accountability Plan for Halifax Community College presented by Dr. Erica Holmes.

Trustee Jay Baker made a motion to accept the Internal Audit/Accountability Plan for Halifax Community College presented by Dr. Erica Holmes. Trustee Bernella DeLaMora seconded the motion. The motion was carried.

Distance Learning Statistics

Dr. Holmes gave an overview to the Board of Trustees regarding the Distance Learning Statistics.

Commission on Dental Association

Dr. Holmes gave an overview to the Board of Trustees regarding the Commission on Dental Association.

Upper Coastal Plain Career Readiness Certificate (CRC) Grant

Dr. Holmes gave an overview to the Board of Trustees regarding the Upper Coastal Plain Career Readiness Certificate (CRC) Grant for Halifax Community College.

Administrative Services

Financial Update

Vice President Robert Howard gave an overview to the Board of Trustees regarding the Financial Report on the State, County, and Centre for HCC.

Institutional Advancement

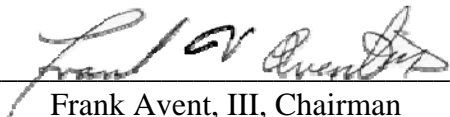
Dr. Dianne Rhoades gave an overview to the Board of Trustees regarding the Institutional Advancement office updates, Case Brochure, and New Generation Grant. Dr. Rhoades also announced that the HCC Golf Tournament has been set for September 13, 2012 at Chockoyotte Country Club Golf Course in Weldon, NC.

Student Government Association Student Government Association (SGA)

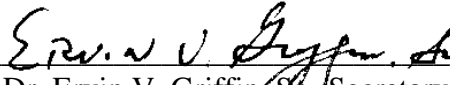
Ms. Carmen Betancourt gave an overview to the Board of Trustees regarding the SGA activities

Closed Session

Trustee Jay Baker made a motion to adjourn the February 28, 2012 board meeting and Trustee Mary Mebane seconded the motion. The motion was carried. The meeting was adjourned 12:00 p.m.



Frank Avent, III, Chairman



Dr. Ervin V. Griffin, Secretary