



**Halifax Community College
Board of Trustees Regular Board Meeting
March 26, 2013**

Board of Trustees Present:

Trustee Frant Avent, III
Trustee Jay Baker
Trustee James Barmer
Trustee David Cairns
Trustee Bettie Cofield
Trustee Rachel Hux
Trustee Bernella DeLaMora
Trustee Michael Felt
Trustee Stanley Edwards
Trustee Robert Knight
Trustee Mary Mebane
Trustee Lillie Solomon

Board of Trustee Absent:

Trustee David Cairns-*unexcused*
Trustee Carmen Betancourt (SGA Representative)-*unexcused*

Others Present:

Dr. Ervin V. Griffin, Sr., President
Dr. Joy Cooley, Acting Vice President of Academic Affairs
Robert Howard, Vice President of Administrative Services
Dr. Dianne Rhoades, Interim Vice President of Institutional
Advancement
B. T. Brown, Dean of Curriculum Programs
Dr. Barbara Hasty, Dean of Students
Dr. Adriane Leché, Dean of Institutional Effectiveness and Planning
Dr. Vera Palmer, Dean of Continuing Education
Debra Smith, Associate Vice President of Finance
Daniel Lovett, Director of Title III Program an PRIDE Male Mentoring
Program
Melanie Temple, Public Relational and Marketing Director
Jacqueline Hough, Roanoke Daily Herald Reporter
Sandra Weden, Faculty Senate Representative
Beth Gray-Roberton-Director of Distance Learning

Call to Order

Chairman Frank V. Avent, III called the Halifax Community College Board of Trustees' meeting to order at 10:00 am in the President's conference room at Halifax Community College, 200 College Drive, Weldon, NC 27890.

Invocation

Trustee Robert Knight gave the invocation.

Introductions

Everyone present introduced themselves.

Ethics Awareness & Conflict of Interest Reminder

Chairman Avent read the Ethics Statement. There were no conflicts of interest.

Approval of the Agenda

Trustee Baker made the motion to accept the agenda as printed. Trustee Hux seconded the motion. The motion carried.

Approval of Minutes

Regular Meeting on March 26, 2013

Trustee Baker made the motion to approve the March 26, 2013 regular meeting minutes with the corrections. Trustee Hux seconded the motion. The motion carried.

Committee Reports

Building and Grounds

Trustee Hux reported that the Building and Grounds committee met on Monday, March 11, 2013. The committee suggested that the 100 building be rename after Dr. Phillip Taylor, founding president of Halifax Community College. Trustee Hux made the motion to rename the 100 Building after Dr. Phillip Taylor, HCC's founding president. Trustee Baker seconded the motion. The motion carried.

Finance

No Report

Personnel and Student Services

No Report

Academic

No Report

Chairman Report

ACCT Nominations-Chairman Avent stated that everyone should have received in their mail the ACCT packet asking for nominations. He asked that all Trustees give it some thought. Trustee Edwards was the last HCC Trustee to be awarded.

Meeting with Congressman Butterfield-Chairman Avent announced that he and President Griffin will be meeting with Congressman Butterfield in Ashokie, NC.

Jobs coming to Halifax County-Chairman Avent stated that there are several jobs coming to Halifax County. Forty jobs were coming to Weldon. Three hundred and fifty jobs were coming to Enfield. President Griffin had been working with Ms. Kathy Scott, Economic Development Director on recruiting jobs to the area. Abrams Barbeque had plans to come to Enfield. There would be 250 trucks a day going out of Enfield transporting lumber. Chairman Avent also stated that one of the company's management leaders stated that Halifax County had the best Economic Development Director and College President on the East Coast. President Griffin stated that the JobLink will be working with the company coming to Enfield to provide assistance as needed.

President's Report

Strategic Planning-President Griffin stated that HCC is working on Strategic Planning, and he will be bringing Strategic Planning information to the Board soon.

Enrollment Update-Dr. Griffin announced that enrollment for this semester is 1531. This was a 1.1% increase from last year. There was discussion about the enrollment count from previous years. President Griffin also thanked HCC employees for their hard work with enrollment and retaining students.

Halifax Community College Scorecard-President Griffin announced that President Obama created a Scorecard to help students and families with making the best decision regarding education. The interactive College Scorecard gave 5 key pieces of data about a college: costs, graduation rate, loan default rate, average amount borrowed, and employment. President Griffin stated that HCC came out fair. For college cost HCC was rated as a low cost college. The graduation rate was in the medium range with 27.7%. The loan default rate was 13.3%. The nation average was 13.4%. HCC was rated at low at median borrowing. The average amount for a loan payment for a former student was \$60.21.

Legislative Update-President Griffin announced the Governor's Budget has come out. While the Governor's budget does fund some of the NC Community College System priorities, it also could provide many changes, including fewer funds received. The governor's budget includes the following with less recurring state support:

- Fifty-two community Colleges will have less recurring state support next year
- Change the enrollment funding formula from a three-year average enrollment to a two-year enrollment
- Funding the retirement and medical benefits for full-time faculty only is particularly challenging when community colleges must absorb health insurance cost for more adjunct faculty under the requirements of the Affordable Care Act.

- Increasing tuition for in-state residents by \$1 per credit hour
- President Griffin reminded everyone that this is the Governor's budget, and it still has to make it through the Senate and the House.

Distance Learning Statistics for 2010-2011, 2011-2012-2012-2013-Ms. Beth Gray-Robertson, Director of Distance Learning, came and presented information on Distance Learning Statistics. Ms. Robertson discussed how HCC makes learning accessible for all students. Also, every student enrolled had to use Blackboard to increase computer usage. It gives students the opportunity to learn about computers. Distance Learning had an 82% passing rate.

Action Items

HCC's 50th Year Celebration of the North Carolina Community College System

Founding-*The action item had already been voted on during the committee reports.* President Griffin stated that he will be calling and e-mailing the Trustees to get a preference on the name of the 100 Building.

FY 13-14 Northampton County CAPITAL Budget Request-Vice President of Administrative Services, Mr. Robert Howard, presented the FY 13-14 Northampton County CAPITAL Budget Request. Northampton County Manager Wayne Jenkins advised HCC that the Northampton Board of Commissioners may fund one small project in addition to their usual contribution to the maintenance operating budget. Mr. Howard discussed a list of projects for HCC. Trustee Felt made the motion to approve the request. Trustee Baker seconded the motion. The motion carried.

FY 13-14 Northampton County OPERATING Budget Request-Vice President, Mr. Robert Howard, presented the FY 13-14 Northampton County OPERATING Budget Request. Mr. Howard stated that the County Manager Wayne Jenkins advised HCC to request \$12,000 in operating. The funds had been received in recent years and were used for the College's physical plant. Trustee Felt made the motion to approve the request. Trustee Solomon seconded the motion. The motion carried.

Four Day Work Week from June 1 through August 1, 2013-Dr. Joy Cooley, Acting Vice President of Academic Affairs, asked the Board of Trustees to approve the Four Day Work Week from June 3 through August 1, 2013. It is expected that the college will be able to save on utilities. Trustee Solomon made the motion to approve the four day work week from June 3 through August 1, 2013. Trustee Felt seconded the motion. The motion carried.

Informational Items

Academic Affairs

Update of Southern Association of College & Schools Quality Enhancement Plan, Learn Communities-Dr. Adriane Leché, Dean of Institutional Effectiveness and Planning, provided an update on QEP. She also showed the banners that have been put around on campus provided by QEP.

Administrative Services

Financial Report: FY 12-13 State Expenditures through February 28, 2013-Vice

President Robert Howard gave an overview to the Board of Trustees regarding the financial report on the State, County, and the Centre at HCC.

Institutional Advancement

Lyceum Events-Dr. Dianne Rhoades, Interim Vice President of Institutional Advancement, announced the following Lyceum events:

- Men to Men Submit will be on April 10, 2013 from 9:00 am to 2:00 pm.
- William E. "Bill" Strickland is a community leader, author, and the President and CEO of the non-profit Manchester Bidwell Corporation based in Pittsburgh. He will be speaking here at the Centre on April 17, 2013 at 10:00 am.
- Donna Washington is an award-winning professional storyteller, author and educator. She was scheduled to present several children's stories to the HCC campus and community on April 18 at The Centre.

Breakfast with the President-Dr. Dianne Rhoades, Interim Vice President of Institutional Advancement announced that HCC will be hosting Breakfast with the President on May 10, 2013 at the Centre. More information will be coming soon.

Golf Tournament-Dr. Dianne Rhoades, Interim Vice President of Institutional Advancement asked everyone to mark their calendars for the 2013 Golf Tournament, which will be on September 12, 2013.

Closed Session

Motion To Go Into Closed Session

Chairman Avent asked for a motion to go into closed session to discuss confidential personnel matters with the Board's attorney regarding a confidential attorney/client privilege. Trustee Edwards made the motion to go into closed session to be informed of or to discuss a matter that is privileged or confidential pursuant to NCGS14331811A1 because the information falls under the Family Education Rights and Privacy Act, a federal law protecting student information under 20USC1232G. I further move that the board to go into a close session to consider a personnel matter involving an officer or an employee of this Board and to consult with our attorney on a matter within and to preserve the attorney client privilege. Mr. Baker seconded the motion. The motion carried.

Closed Session

The Board met with President Griffin and Attorney Wardlaw Lamar concerning a confidential personnel matter. After meeting with the Board, Chairman Avent asked for a motion to return to open session. Trustee Baker made the motion to return to open session. Trustee Hux seconded the motion. The motion carried. After the meeting went back into open session, Chairman Avent announced that Attorney Wardlaw Lamar will be leaving us on May 31, 2013. He expressed his appreciation for Attorney Lamar being the Board's attorney for so many years. Attorney Lamar stated he was retiring to spend more time with his family. Chairman Avent stated that the position will be advised soon.

Adjournment

Trustee Baker made the motion to adjourn the meeting. Trustee Felt seconded the motion. The motion carried. The meeting was adjourned at 12:10 pm.

DRAFT