



**Board of Trustees Meeting  
February 28, 2012 at 10:00 a.m.  
Agenda**

- 10:00am Call to Order.....Chairman, Frank Avent, III  
10:05am Trustees Attendance.....President Griffin  
10:10am Invocation.....Rev.Robert Knight  
10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics Statement .....Chairman, Frank Avent, III

*“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”*

10:20am **A. Trustees Business**.....Chairman, Frank Avent, III

1. Approval of Agenda
2. Approval of Minutes of Regular Meeting on January 31, 2012
3. Committee Reports
  - (1) Buildings and Grounds
  - (2) Finance
  - (3) Personnel and Student Services
  - (4) Academic Program Services
  - (5) Announcement
4. Board Chair Comments

10:40am **B. President's Report** – Dr. Ervin V. Griffin, Sr.

1. Washington, DC Trip meeting with Congressman Butterfield
2. North Carolina Community College Legislative Priorities
3. PBI Update

11:00am **Action Items**

1. Approval of Reappointment of HCC Foundation Board Members
2. Program Reviews
3. Proposed County Budget

**Informational Items**

11:20am 4. Academic Affairs

- a. Program Audit
- b. Women of Excellence Conference
- c. Financial Planning First Citizens Bank

11:30am 5. Administrative Services

- a. Financial Report

11:45am 6. Institutional Advancement

12:00am 7. Student Government Association

**C. Closed Session**

**D. Adjournment**