



**Board of Trustees Meeting
February 23, 2010 at 10:00 a.m.
Agenda**

- 10:00am Call to Order..... Chair, Dr. Stanley Edwards
10:05am Trustees Attendance.....President Griffin
10:10am Invocation.....Rev. Robert Knight
10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics StatementChair, Dr. Stanley Edwards

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am **A. Trustees Business**.....Dr. Stanley Edwards

1. Approval of Agenda
2. Approval of Minutes of Regular Meeting on January 26, 2010
3. Halifax Community College Board of Trustees Bylaws
4. Committee Reports
 - Buildings and Grounds
 - Finance
 - Personnel/Student Services
 - Academic Programs Services
5. Announcements

10:40am **B. President's Report** – Dr. Ervin V. Griffin, Sr.

- 1. JobLink Budget**
- 2. HCC Satellite Centers**
- 3. Veterans Affairs Report**
- 4. Halifax County Budget**
- 5. HCC Editorial**
- 6. Legislative Luncheon**

11:00am **Action Items**

- 7. Revised Academic Administrative Calendars 2010-2011**
- 8. Internal Audit Plan – Summer and Fall 2009**

Informational Items

11:15am **9. Instructional Service**

- a. On Site SACS Advising Meeting
- b. On Site JobsNOW Audit
- c. On Site EEOC Audit

11:30am **10. Administrative Services**

- a. Financial Reports
- b. Safety Inspection by The Environmental Health and Safety Institute at Blue Ridge Community College

11:45am **11. Institutional Advancement**

- a. Foundation and Grant Update
- b. New Scholarship Investment Policy
- c. Centre Fundraiser
- d. Golf Tournament
- e. NC Mission of Mercy Dental Clinic

12:00am **12. Student Government Association**

C. Closed Session

Personnel

D. Adjournment