



**Halifax Community College  
Board of Trustees Regular Board Meeting  
February 18, 2014  
Minutes**

**Board of Trustees Present:** Trustee Michael Felt, Vice Chair  
Trustee Jay Baker  
Trustee James “Ray” Barmer  
Trustee Donna Clements  
Trustee Bettie Cofield  
Trustee Stanley Edwards  
Trustee Rachel Hux  
Trustee Mary Mebane  
Trustee Dominique Mills, SGA President  
Trustee Marie Robinson  
Trustee John Smith  
Trustee Lillie Solomon

**Board of Trustees Absent:** Trustee Bernella DeLaMora, Chair

**Others Present:** Dr. Ervin V. Griffin, Sr., President  
Dr. Deryl Davis Fulmer, Vice President of Academic Affairs  
Debra Smith, Vice President of Administrative Services  
Dr. Dianne Rhoades, Vice President of Institutional Advancement  
Dr. Barbara Hasty, Dean of Student Services and Enrollment  
Management  
Dr. Adriane Leché, Dean of Institutional Effectiveness, Planning,  
and Assessment  
Daniel Lovett, Director of Title III Programs and PRIDE Male  
Mentoring Program  
Dr. Vera Palmer, Dean of Workforce Development, Continuing  
Education, and Community Service  
Thomas Henry, Associate Vice President of Administrative  
Service/Controller  
Melanie Temple, Director of Public Relations and Marketing  
Kimber Mack, Executive Assistant to the President

### **Call to Order**

In Chair Bernella DeLaMora's absence, Vice Chairman Michael Felt called the meeting to order at the Halifax Community College Board of Trustees meeting at 10:00 am in the President's conference room at Halifax Community College, Dr. Phillip W. Taylor Complex, Weldon, NC.

### **Trustee Attendance**

A quorum was met stated President Griffin.

### **Invocation**

Trustee Smith gave the invocation.

### **Adoption of the Agenda**

Trustee Baker asked that the 2014-2015 Halifax Community College Budget request be removed from the consent agenda. It needed further discussion. The Finance Committee meeting did not have a quorum. Trustee Edwards made the motion to approve the consent agenda that included approval of minutes from the January 28, 2014 meeting, 2013-2014 Program Reviews: Associate in General Education, Computer Information Technology, Industrial Systems Technology, Lateral Entry, and Electrical/Electronic Technology program, and passing a resolution urging the NC General Assembly to support North Carolina's economic recovery by reinvesting funds in the state's community college. Trustee Mebane seconded the motion. The motion carried.

### **Committee Reports**

**Building and Grounds**-no report

**Finance**-no report

**Personnel and Student Services**-Trustee Edwards, Chair of the Personnel and Student Services committee, discussed the president evaluation tool. He also passed out an additional evaluation for review.

**Academic Report**-Trustee Solomon, Chair of the Academic Committee, asked Dr. Deryl Davis-Fulmer, Vice President of Academic Affairs to give the report. Dr. Fulmer discussed how the 2013-2014 Program Review process. The program reviews were already approved when the consent agenda was approved.

### **Chairman Comments**

**Congressman G. K. Butterfield**-Vice Chair Felt stated that Congressman Butterfield was coming to speak at Halifax Community College on February 19, 2014 at 11:30 am in the Centre. The public was invited.

### **President's Report**

Golden Leaf Foundation-President Griffin stated that the Golden Leaf Foundation had invited HCC to submit a full proposal. Dan Lovett, Larry Crisafulli, and John Foriest had been working on the grant.

**HCC Hosting NCACCT Training**-Dr. Griffin announced that HCC was a host college for a NCACCT Training on February 25, 2014 from 9:30 am to 2:30 am in the 400 building. He encouraged all trustees to attend. Vance-Granville Community College and Roanoke-Chowan Community College were also invited.

**Congressman G.K. Butterfield**-President Griffin stated that Congressman G.K. Butterfield was coming to HCC on February 26, 2014. During the Congressman's visit, President Griffin planned to show him the upgrades.

**Saluting African American Heroes'**-Dr. Griffin stated that there were over 16 nominees. He reminded everyone that Dr. Rhoades does not vote on it. There is a committee that votes on each nominee by the criteria used.

**ACCT National Legislative Summit**-President Griffin stated that there were delegates that attended the ACCT National Legislative Summit. There was discussion on Pell Grants. Pell Grants had a surplus, and it was not going to run out this month. ACCT was in dialog with Workforce Development Board regarding the Boards structure. ACCT wanted more contact between investment boards and colleges. Also, discussed were adult education, literacy, Perkins, adult basic education, and the Dream Act. Trustee Robinson stated that she loved the push for community college education. Trustee Edwards discussed the different laws and various legislation. Dr. Edwards also mentioned that he particularly enjoyed The Honorable Michael A. Nutter, Mayor of the City of Philadelphia and a trustee at Philadelphia City Community College.

**ACCT Leadership Congress '14**-Dr. Griffin stated that if you plan to attend the ACCT Leadership Congress '14 in Chicago that we need to submit a presentation for approval to ACCT.

**PBI Funding Update**-President Griffin asked Mr. Daniel Lovett to present a PBI funding update. Mr. Lovett reported that HCC Office of Title III and Sponsored Program increased grant submissions by more than 60% over the past two years. Overall grant submissions increased by 60%; all submission totaled: \$13,514,951.41 from 2006-2013; received 4.8 million, currently managing \$3,420,845, pending notification on \$2,464,234.41, and not received \$6,246,872.00.

**TRIO Student Support Services Annual Performance Report 2012-2013**-Dr. Griffin provided an update on the TRIO Student Support Services Annual Performance Report 2012-2013.

#### **Approval of the President's Report**

Trustee Marie Robinson made the motion to approve President Griffin's report. Trustee Mebane seconded the motion. The motion carried.

## **Academic Affairs**

**Women of Excellence Conference Report**-Dr. Deryl Davis-Fulmer, Vice President of Academic Affairs, stated the HCC was hosting its 5th conference at HCC. It was scheduled for March 20, 2014 from 9 am to 3 pm. The registration was scheduled to begin at 8:00 am. The kick-off speaker was Julia Meacham, Mayor of Weldon and Brittany Davis, MBA student from Harvard University. The Women of Excellence was created by Ms. Cindy Collins and Dr. Barbara Bradley-Hasty.

**Outreach Efforts with Local School District**-Dr. Fulmer also reported that HCC had a successful partnership with the 3 local school districts. They were able to work on a Youth CareerConnect grant with all four districts to seek funding through the US Department of Labor and US Department of Education. Also, a Career and Technical Education Advisory Committee was organized by the Roanoke Valley Chamber.

## **Administrative Services**

**Financial Report: FY 13-14 State Expenditures through January 31, 2014**-Ms. Debra Smith, Vice President of Administrative Services, presented to the Board of Trustees the financial report regarding State, County, and the Centre at HCC.

**2014-2015 Halifax Community College Budget Request**-Ms. Debra Smith presented the budget request. There was discussion. She also mentioned a 7% electricity rate increase effective July 1, 2014, an increase in insurance, and adding an additional full-time armed security officer. Trustee Baker made the motion to accept the 2014-2015 Halifax Community College Budget Request. Trustee Solomon seconded the motion. The motion carried.

## **Student Government Association**

Dominique Mills, SGA President provided a Student Government Association update for the Board of Trustees. He also announced the SGA candidates were giving speeches on Feb. 25, 2014; Spring Fling was scheduled for March 13, 2014, and SGA met their goal for the American Red Cross Blood Drive.

## **Adjournment**

Trustee Solomon made the motion to adjourn. Trustee Baker seconded the motion. The motion carried. The meeting was adjourned at 11:30 am.



Dr. Ervin V. Griffin, Sr., President/CEO

Bernella DeLaMora  
Bernella DeLaMora, Chair of the Board of Trustees