



**AGENDA**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**President's Conference Room**  
**Tuesday January 29, 2013 10:00 am**

10:00am Call to Order.....Chairman, Frank Avent, III

10:05am Trustees Attendance.....President Griffin

10:10am Invocation.....Rev. Robert Knight

10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics Statement ..... Chairman, Frank V. Avent, III

*“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”*

10:20am **Trustees Business**.....Chairman, Frank V. Avent, III

Approval of Agenda

Approval of Minutes from Regular Meeting on November 20, 2012

Approval of Minutes from Closed Session on November 20, 2012

Committee Reports

- (1) Buildings and Grounds
- (2) Finance
- (3) Personnel and Student Services
- (4) Academic Program Services
- (5) Chairman's Comments and Announcements

10:30am **President's Report** – Dr. Ervin V. Griffin, Sr.

1. Spring 2013 Enrollment
2. Plus 50 Encore Completion Program
3. Turning Point Workforce Development WIA Funding
4. Student Success Center Update
5. Roanoke Valley Early College Update

10:35am **Action Items**

1. FY 2013-2014 Halifax County Budget Request

**Informational Items**

10:40am **Academic Affairs**

1. Update

10:45am **Administrative Services**

1. New Employee Flexible Benefit Plan
2. Financial Report: FY 12-13 State Expenditures through December 2012

10:50am **Institutional Advancement**

1. 2012-2013 Annual Campus Fund Drive
2. Scholarships
3. HCC Foundation Audit
4. Lyceum Series of Event

10:55am **Student Government Association (SGA)-Carmen Betancourt, SGA President**

11:00am **Closed Session**

**Adjournment**